

Waddington Parish Council

Clerk: Mrs Carol Baird
4 Park Avenue
Off Waddington Road
Clitheroe
Lancashire BB7 2HW
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Waddington Parish Council- Amended Minutes of Meeting - 9th Nov. 2020

This meeting took place on Zoom. CB hosted the meeting on behalf of WPC using the WPC Zoom license.

1.Attendance

Present: Waddington Parish Councillors: Doug Parker, John Hilton, Roy Edmondson, Liz Haworth, Gil Fisher, Roy Hampson, Darren Taylor, RVBC Councillor Bob Buller.

Apologies: Rev. Christopher Wood **In attendance:** Carol Baird (Clerk to the Parish Council) and Sarah Bolton as an observer.

2.Minutes of the last meeting to be approved and signed

Decision: All were in favour that the minutes of the last meeting in October be approved and sent out.

3.Borough Council / County Council Update

BB updated WPC on the impact of the latest lockdown on RVBC. The public pool has closed as has the Platform Gallery in Clitheroe and other public facilities. Local businesses can apply for grants for financial assistance. BB reported that as of this evening Cross Lane in Waddington was closed due to emergency road repairs to fix pot holes.

4.Matters arising

4.1 Waddington Parish Councillors

Since the last meeting WPC has received a resignation letter from John Hilton. John is leaving the village and was warmly thanked for all his years of service as an excellent Vice Chairman. DP commented on how John had been a real asset to WPC and his work towards the village had been incalculable over the years. At the previous meeting John outlined the extra jobs he does as a Councillor so that the other Councillors could volunteer for these tasks in the future. These were each discussed at the last meeting:

- Meter readings at the Pavillion and paying over monies received from the meter in the changing rooms to CB. This job has still to be allocated and will appear on the agenda at the December meeting.
- Spiid speed monitor in the village. This involves putting the speed monitor around the 4 locations in the village, re-charging the unit and analysing the data received from the device. Darren Taylor has volunteered to undertake this role.

4.2 Waddington Parish Councillors – Election of Vice Chair position

John Hilton was also the Vice Chair of WPC. This role was up for election at this meeting. Councillors were given the opportunity to express their interest in the position before the meeting. CB had received an expression of interest in the Vice Chair position by Liz Haworth and this was voted upon at this meeting. There was a unanimous vote in agreement for this position and Liz Haworth was voted in as Chair – as proposed by DT and seconded by GF.

4.3 Remembrance Sunday update and Royal British Legion Poppies

All Councillors were thanked for putting up the poppies around the village. The WPC Remembrance wreath was laid at the cenotaph by Rev Christopher Wood. Roy Edmondson was thanked for providing lighting for the cenotaph during Remembrance week.

Action – The poppies are to be taken down and stored for next year by LH and DT. CB to put lighting issues on the agenda for the meeting in September 2021 to discuss arrangements for lighting the cenotaph in November 2021.

4.4 St Helen's Church Donation

After discussion at the October meeting a £200 donation was sent to St Helen's to be used within the Parish of Waddington. Rev Christopher Wood has accepted the donation and sent his thanks to WPC to be recorded in these minutes.

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4.5 Dog waste issues - update

DT reported that the waste bin opposite Brook House Barn is overflowing with dog waste bags since the dog waste signs have been stuck on all the waste bins in the village. There is also a health and safety issue with the open waste bins in the village overflowing with dog waste bags. It also seems that householders are disposing of dog waste bags in these public bins rather than in their own burgundy waste bins. This was unanimously disapproved of by the council and all parishioners are encouraged to use their own burgundy waste bins for the hygienic disposal of bagged dog waste. RVBC to be consulted in relation to issues arising out of adapting litter bins to dog waste bins.

Action – DT to write the draft of a letter to RVBC outlining the main issues of concern and to send to CB. LH is to send Councillors an email asking for approval to purchase more dog signs to go around the village to replace damaged ones.

4.6 Update on the HARP project

The most recent HARP correspondence with United Utilities was discussed. There was supposed to be a trial run of the route on Wed 14th October by a HGV and Chris Tighe promised to report back to WPC on the trial run before Christmas. CB chased CT for a response for the meeting tonight and was informed the trial has been postponed until this/next week. CT suggested the next date for an update meeting with WPC to take place on Thursday 19th November.

Action – CB to report back to CT accepting this meeting date on behalf of WPC.

4.7 Village Café-update

RE mentioned at the last meeting that several villagers had commented that the village café is becoming an eyesore and spoiling the look of the rest of the village. The new tenant was to be approached to try to rectify the situation asap, even if it is just to tidy up the façade of the building before it can be fully re-opened. CB called the new tenant of the property who promised to try to improve the façade asap. CB reported this finding to David Sharp. This item to now come off the agenda.

5. Highways

5.1 Flood Signs

CB informed highways where the flood signs would be positioned. WPC had feedback from LCC that WPC are not permitted to use their own flood signs. This item to now come off the agenda.

5.2 Kerb lowering request from WPC to LCC for 44 Waddow Grove, Waddington

Since the last meeting CB contacted LCC Highways and sent photos of the kerb lowering request and photos. LCC are taking this further. This item is to come off the agenda.

5.3 Double Yellow Lines on Clitheroe Road

WPC had asked LCC months ago to remove the double yellow lines on Clitheroe Road outside 54 West View between the café and the Waddington Arms.

Action – CB to contact LCC to raise the issue again.

5.4 Flooding

DT gave an update to WPC of the outcome of the flooding problems in the village w/c Monday 2nd November. The report was very detailed and included the use of mapping technology to share with the zoom meeting. There were several issues which were each discussed at the meeting including:

- The culvert outside the Higher Buck has collapsed and the Fell Road overflowed to inside the pub. Mike Fisher was thanked for his work on clearing gullies and the emergency lane up the fell which diverted a significant amount of water from residential properties.
- The houses at Spring Gardens on Clitheroe Road at the entrance to the village were threatened with flooding again and the emergency services were called to attend the situation as were RVBC and LCC Highways.

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- There were issues with Overbeck bridge overflowing and also a wall outside 43 Waddow view meant that the flood water was diverted

DT concluded his report with a view that WPC should have a Flood Action Plan and the ability to record the flooding in the village.

Action – DT offered to continue his work on the flooding issue and how the issues can be best recorded to get action taken by the local agencies – RVBC, United Utilities, LCC Highways and the Environmental agency. DT is in communication with all the agencies and is trying to discover who has responsibilities over which area.

6. Playing Field/Playground/Allotments/Other Village Assets

6.1 ROSPA Playground Inspection

In August the ROSPA playground inspection took place. LH has sent the report action points out to possible contractors. Most of the action points are remedial and low risk although the wet pour surface needs looking at as a priority.

Action: LH to report back at the next meeting when she has had a quotation from the contractors.

6.2 Allotment contracts and rules

In November each year the Allotments holders are usually invited to attend a meeting and to renew the contracts for the forthcoming year. CB has prepared the contracts and the rules to be sent out by post with a letter, and an opportunity to renew their tenancy. The contracts and rules were discussed at this meeting. DT reminded the council it had a statutory duty to provide parishioners with allotments where there was demand for such. Due to a long waiting list and limited movement with tenant vacancy, the following considerations were debated and voted on:

1. With immediate effect any new tenancy agreements are to be for the exclusive use of Waddington residents. CB to go through the current waiting list and inform non residents of Waddington Parish that they can no longer be on the waiting list for Waddington allotments. This motion was carried.
Votes for: 6 Votes against: 0 Abstentions: 1
2. Plot 17 to be recovered by WPC as the current tenant is leaving the village and no sign of activity having been taken on the plot. Their tenancy is not to be renewed. Plot 8 has caused concern to WPC for some time with it not being cultivated. The tenant of Plot 8 will not have their tenancy renewed, providing that the tenants have not made any attempt in recent months to cultivate the plot. RH agreed to check plot 8 before any letters are sent to the tenant. This motion was carried.
Votes for: 6 Votes against: 0 Abstentions: 1
3. Plot 17 will be retained by WPC for the use of the allotments and the good of the village. Suggestions for use of plot 17 to be decided at a later date. Some examples for use were discussed including to store sandbags, to start a new compost system, manure storage, to use dipping tanks to collect rainwater, and possibly to store the village marquee. This motion was carried.
Votes for: 7 Votes against: 0
4. DT proposed that non-Waddington parishioners should be given 12 months notice of their plot tenancy not being renewed in December 2021. This motion was not carried.
Votes for: 1 Votes against: 6

7. Planning Applications

The weekly list of RVBC planning applications is circulated to WPC Councillors. Since the last meeting there were no planning applications objected to.

8. Accounts

8.1 Expenditure and income update from 12th October to 9th November 2020 (items of £100 or more)

Expenditure (items over £100)

Clerk's salary for September £357.54

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Donation to St Helen's Church £200

Income

Concurrent functions grant from RVBC £1251.00

8.2 Update on changing bank accounts – It was confirmed by all Councillors for the purpose of a record in the minutes that WPC would like to change their banking facilities to enable on-line banking.

Action – CB to investigate on-line banking at NatWest and at HSBC.

9. A.O.B.

9.1 Website

Darren Taylor proposed that the current website provider is changed. DT has offered to set up a new website for WPC which is fit for purpose and to be able to be accessed and changed by the Clerk and Councillors. It will be much more user friendly and accessible. DT has offered to prepare, design and create a new website at no cost to WPC. The only cost to WPC would be the mapping system which DT demonstrated during the flood discussion earlier in the meeting. The cost to WPC of the mapping is £72 plus vat fixed per annum.

Action: – the proposal was voted on and all Councillors thanked Darren for his work on the website and unanimously agreed for DT to develop it for WPC. The purchase of the mapping was agreed.

9.2 Jobs list for 2021

At the September WPC meeting CB was asked to compile a list of jobs for the future. These are listed below and will be updated as new jobs are added:

- Clean the bus shelters – this job was confirmed in November by CB as the bus shelters are to be cleaned every quarter by David Capstick. This item to be now taken off the jobs list.
- Painting of the telephone box which houses the defibrillator
- Clear up of the stream
- Painting the railings over the bridge

The meeting closed at 10pm

All are very welcome to attend Parish meetings. At the current time meetings are taking place by Zoom. If you would like to be added to the email distribution list please contact the Clerk, Carol Baird, at the above address. Thank you.