

Waddington Parish Council

Clerk: Mrs Carol Baird
4 Park Avenue
Clitheroe
Lancashire
BB7 2HW
Tel: 07581 187615
Email: parishclerk@waddington.website

Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 5th September 2022 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)



C. Baird (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

1.	Introduction, Attendance and Apologies	Attachments
	<ol style="list-style-type: none">1. Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.2. To note attendance and to receive and approve apologies for absence.	
2.	Election of Councillor to vacant position	
	<i>Following the resignation of Cllr Sullivan, an advertisement for a new Cllr has been made public for 14 working days in the Parish noticeboards and also on the website. At this point in the meeting proposed applicants will be interviewed and the successful applicant will be voted on to the Council.</i>	
3.	Declarations of interest	
	<i>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</i>	
4.	Public Participation (max 5 mins per person)	
	<i>To adjourn and hear from members of the public wishing to speak at the meeting (Waddington non-residents to be heard at the Chair's discretion.)</i> <ol style="list-style-type: none">1. The Clerk has received notification of two members of the Coronation Gardens Volunteers wishing to attend the meeting to speak at this Agenda item.2. Other WPC queries emailed in advance will be read out at this point in the meeting.	
5.	Minutes of previous Meeting	
	<i>To resolve to confirm accuracy of the Minutes of Waddington Parish Council meeting held on Monday 11th July - to be signed off by the Chair.</i> <i>Clerk to read out email received concerning WPC July 2022 minutes.</i>	<i>Draft minutes of July meeting</i>

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6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<i>Lending library agreement – verbal update from the Clerk Carol Baird Pollution in the brook caused by new building work – Cllr Bolton update</i>	
7.	The Pavilion and Playing Fields – Cllrs Harrison/Rattigan/Whitwell	
	<i>1. To receive and note the ROSPA report, and update on play area repairs. 2. To receive a verbal update on the now fixed Female WC in the Pavilion. 3. To receive and note a proposed draft agreement between WPC and the football and cricket clubs regarding the change-over at the start/end of each season – Cllr Rattigan 4. To delegate and agree obtaining quotes for the pavilion grant work. 5. To receive a verbal update concerning the play area surface replacement. 6. To receive and note a verbal update re the playing fields boundary fence.</i>	<i>Report circulated</i>
8.	Haweswater Aqueduct Resilience Programme (HARP)	
	<i>To receive and note a verbal update on HARP by Cllr Rattigan. This to include recent correspondence from the Waddington quarry.</i>	
9.	Updates from Committees	
	<i>Staff Committee – Clerk Carol Baird attended Quick Books training. Training update – Cllr Rattigan to attend SLCC Cllr Training in September. Finance Committee – gave approval for invoices to be sent to Cricket and Football clubs. Date for finance meeting to set budget to be arranged.</i>	
10.	Financial Reporting	
	<i>By the Responsible Financial Officer, Carol Baird: 1. To receive and note the monthly report of finances for y/e 31st March 2023. 2. To receive and note an update on income applied for since the last meeting; VAT return, Concurrent Functions grant, Biodiversity grant and Local Delivery Scheme. 3. To receive and note and vote on whether to opt out of the SAAA external audit programme.</i>	<i>All reports to be circulated before the mtg</i>
11.	Council's Timetable	
	<i>The new WPC Timetable, including schedule of policy documents to be noted and approved. Any forthcoming topics/events on the timetable to be scheduled for further discussion at the next meeting.</i>	<i>Timetable to be circulated</i>
12.	Allotments	
	<i>Allotment update including plot and gate signage, water meter, land lease agreement with Waddington Alms Houses, and plot updates – verbal update from Cllr Melvin/Clerk Carol Baird.</i>	

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13.	Parish Road signage issues	
	<i>To divide Waddington Parish into areas for each Councillor. Cllrs then to photograph and report to the Clerk issues re signage to be forwarded on to LCC Highways. Map of the village to be divided up at the meeting.</i>	
14.	Planning Applications	
	<p>3/2022/0660 12/07/2022 Waddington Old Hall Clitheroe Road, Waddington Clitheroe BB7 3HP Tree Works - T1 (Cedar) Remove to allow the adjacent Yew Tree to grow. Application for tree works in a conservation area.</p> <p>3/2022/0661 12/07/2022 Brooklyn Clitheroe Road Waddington BB7 3HW Tree Works - T1 (Copper Beech) - Reduce by 2m, raise crown to 5m and crown thin by 10%. Application for tree works in a conservation area.</p> <p>3/2022/0662 12/07/2022 Beech House Slaidburn Road Waddington BB7 3JQ Tree Works - T1 (Copper Beech) - Crown reduce by 2m, crown thin by 10%, crown raise to 5m. Application for tree works in a conservation area.</p> <p>3/2022/0677 15/07/2022 8 Queensway Waddington BB7 3HL Proposal: Proposed new tiled roof to conservatory, single storey front and side extensions to create additional living accommodation.</p> <p>3/2022/0645 15/07/2022 167 Kingfisher Close Shireburn Caravan Park Edisford Road Waddington BB7 3LB Tree Works. Crown raise sycamore owing to loss of light.</p> <p>3/2022/0456 28/07/2022 3 Croft Barn Backridge Farm Twitter Lane Waddington Lancashire Regularisation of unauthorised change of use from Class E to motor vehicle workshop including selling and displaying motor vehicles externally. Applications for full consent.</p> <p>3/2022/0539 11/08/2022 163a Kingfisher Close Shireburn Park Edisford Road Waddington BB7 3LB Tree works to 2 x Pine Tree's to be felled or trimmed. Application for tree works</p> <p>Any other planning applications received since the Agenda was published.</p>	<i>Planning apps circulated to Cllrs between meetings.</i>
15.	Partnership Meetings	
	<i>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</i>	

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16.	Waddow Hall / Duke of Edinburgh land issues	
	<i>To receive and note a verbal update from Cllr Whitwell regarding the Duke of Edinburgh students staying at Waddow Hall and the recent meeting with local farmers/landowners chaired by the NFU.</i>	
17.	Lighting column licences	
	<i>To receive and note the letter from LCC about the application of column licences to be made by Parish Councils.</i>	<i>Letter circulated to Councillors</i>
18.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<i>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</i> <ol style="list-style-type: none"> 1. Meeting dates – change of October date from 10th October to 17th 2. Parish Archives – updated, catalogued, and being taken to Preston. 3. Defibrillator training poster – Sat. 22nd Oct. 11am-2pm @village club 4. To accept invitation from Mayor Stuart Hurst to attend a future WPC meeting to update on future footpath improvement grants. 	
19.	Next Meeting dates	
	<i>To consider and approve the following dates:</i> 17.1 Agenda items and Reports for the October meeting to be submitted to the Clerk – by midday Monday 10 th October 22. 17.2 Next meeting to take place Monday 17 th October 2022, 7.30pm at St Helen's Church Refectory meeting room.	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at www.waddington.website