

# Waddington Parish Council

Clerk: Chris Towers

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

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Local Government Act 1972 Meeting of Waddington Parish Council

## NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

To be held in person on **Monday 12 MAY 2025** at **6:30pm** in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

## Agenda

1. **To elect the Council Chairman (who will sign an Acceptance of Office)**
2. **To note attendance and to receive and accept any apologies for absence**
3. **To note the minutes of previous Annual Parish Council Meeting of Waddington Parish Council, held 13 May 2024**
4. **To consider and approve (including any amendments to) Council policies, Standing Orders and Terms of Reference**  
A full list of the policies, standing orders and terms of reference will be shared with Councillors prior to the meeting, with links to documents as currently published on Waddington Parish Council's website (Documents/Other Documents/Governance).
5. **To consider and agree that Waddington Parish Council may not operate under the General Power of Competence**
6. **To confirm compliance with statutory powers, laws and regulations**
7. **To confirm signatories of the Council's bank account**
8. **To discuss and agree the findings of the RFO's Review of Internal Controls**
9. **To consider and approve the Annual Governance and Accounting Statements (AGAR)**
  - 9.1 Reflection of any 'Significant Events' (during 2024-25) in Accounting Statements
  - 9.2 Internal Audit Report for year ending 31 March 2025
  - 9.3 Annual Governance Statement for year ending 31 March 2025
  - 9.4 Annual Accounting Statement for year ending 31 March 2025
  - 9.5 Period for Exercise of Public Rights
10. **To receive the Chairman's Report for 2024-25**

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## 11. Election of Officers

- 11.1 Vice Chairman
- 11.2 Finance Committee members
- 11.3 Allotment Committee members
- 11.4 Staff Working Party
- 11.5 Recreational Field, Pavilion and Playground Working Party
- 11.6 Community Orchard Working Party
- 11.7 Asset Register Working Party
- 11.8 Fun Day Working Party
- 11.9 Scarecrow Festival Working Party
- 11.10 Social Media Officer
- 11.11 LCC (including PCLC, NALC & LALC) liaison representatives

## 12. To confirm indicative dates and location for Parish Council Meetings during 2025-26

- 12.1 12 May 2025
- 09 June 2025
- 14 July 2025
- [No meeting in August]
- 08 September 2025
- 13 October 2025
- 10 November 2025
- 08 December 2025
- 12 January 2026
- 09 February 2026
- 09 March 2026
- 12.2 All meetings to be held (provisionally) in the Refectory Meeting Room at St Helen's Church, Waddington

## 13. Any other Annual General Meeting business

C Towers (Clerk & RFO)

