

# Waddington Parish Council

Clerk: Chris Towers

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

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Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on **Monday 14 APRIL 2025** at **7:30pm** in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

## Agenda

1. **Welcome and introduction**
2. **Attendance and apologies for absence**
3. **Declarations of interest**
4. **Public participation (max 5 minutes per person)**
5. **Minutes of previous meeting**
6. **Any matters arising from the minutes and not covered on this Agenda (resolutions closed and not required to be on this Agenda)**
7. **Planning matters and road closures**
  - 7.1 Query regarding permitted use of land
  - 7.2 Planning Application No: 3/2025/0188  
Grid Ref: 371810 446661  
Approval of details reserved by condition 4 (drainage strategy) of planning permission 3/2023/0946 (granted on appeal) for retention of re-positioned access gate and stone track off Slaidburn Road.  
Location: Moorcock House Slaidburn Road Waddington BB7 3AA
  - 7.3 Planning Application No: 3/2025/0155  
Grid Ref: 373537 444037  
Proposal: Proposed demolition of existing building and erection of a new dwelling with associated annexe  
Location: Healings Farm West Bradford Road Waddington BB7 3JE
8. **Haweswater Aqueduct Resilience Programme (HARP)**
  - 8.1 To note planning application for marshalling yards and P&R site at Pimlico Road
  - 8.2 To receive update re engagement with RVBC Highways & Transport Director
  - 8.3 To discuss any other updates and to resolve any additional action required
9. **Village school anniversary**
  - 9.1 To consider how the Council may wish to support the School's 150<sup>th</sup> Anniversary and to resolve any appropriate action

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## 10. Committees and working parties

For each group, to receive general updates and to resolve appropriate action, in addition to any other matters specifically stated below:

### 10.1 Fun Day Working Party (Cllrs Cox & Harrison)

10.1.1 To receive and discuss update on event planning and resolve any required action

10.1.2 To discuss potential activities in lieu of Duck Race and to resolve relevant action

### 10.2 Scarecrow Festival Working Party (Cllr Dixon)

10.2.1 To recruit new member to working party

### 10.3 Staff Working Party (Cllr Rattigan)

### 10.4 Finance Committee (Cllr Rattigan)

10.4.1 To note and resolve acceptance of the Committee's review and recommendation re y/e accounts (cashbook, bank reconciliation, accounts summary, budget & reserves analysis, draft AGAR Accounting Statement) and y/e timetable

10.4.2 To resolve to make y/e accounting documents available to internal auditor

### 10.5 Recreational Field, Pavilion & Playground Working Party (Cllrs Cox & Harrison)

10.5.1 To discuss status of repairs to the 'rock away' and pavilion shower and to resolve any additional action

10.5.2 To receive update re play area adult seating and to resolve any additional action

### 10.6 Asset Register Working Party (Cllrs Whitwell & Edmondson)

10.6.1 To consider and agree further action needed to develop and maintain the register

### 10.7 Community Orchard Working Party (Cllrs Whitwell & Edmondson)

10.7.1 To discuss requirement for a dedicated community bank account

10.7.2 To discuss status of expenditure and grant claims and to resolve action required

### 10.8 Allotment Committee (Cllrs Rattigan, Edmondson & Dixon)

10.8.1 To discuss and resolve the election a new Committee member

10.8.2 To resolve appropriate action re notified leak and also re pipe replacement

10.8.3 To discuss and resolve action re concerns over barbed wire fence

10.8.4 To discuss and resolve action re enhanced inspection regime

10.8.5 To receive update on ownership, access and adoption status of access road

10.8.6 To discuss and resolve action re rental arrears

10.8.7 To discuss and resolve action re presence of poultry and Avian Flu' safeguards

## 11. Disclosable Pecuniary Interests

11.1.1 To discuss and resolve appropriate action re updating member interests

## 12. Financial report

12.1 Bank balance as at 31 March 2025: £7,359.18

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## 12.2 To note items of income received:

Receipts credited between 04 March and 07 April 2025:

Payor	Description	£ Gross	Rec'd Paid
Lancashire CC GCF	FiPL Grant re Orchard – 1 <sup>st</sup> Claim	3,096.70	21 Mar
RVBC	Precept for 2025-26	24,350.00	07 Apr

## 12.3 To approve the schedule of payments as set out below:

Payments made between 04 March and 07 April 2025:

Payee	Description	£ Gross	Date Paid
OctoInkjet Limited	Replacement ink pads – office printer	18.45	17 Mar
Clear Insurance Mngt Ltd	Insurance renewal – 2025-26	1624.41	19 Mar
Bob Lancaster & Son <sup>1</sup>	Fencing work at orchard	2417.76	19 Mar
Lancashire Best Kept Village	Entry fee for 2025-26 competition	25.00	28 Mar
Railside Trading Company <sup>1</sup>	Tree posts & stakes for orchard	204.12	28 Mar
Shelley Signs Ltd <sup>1</sup>	Interpretation board at orchard	1,782.00	31 Mar
Clerk's wages – B Moon	Banking support in handover period	118.00	31 Mar
Clerk's wages – C Towers	March payroll and expenses	1,251.50	31 Mar
Wicksteed Leisure Ltd	Replacement part for 'Rockaway'	83.08	31 Mar
Easy Websites	(DD) Website administration	36.96	01 Apr
Water Plus - Pavilion	Correction of estimated balances	76.58	01 Apr
Clerk's wages – B Moon	Payment of tax adjustment	48.00	02 Apr

Proposed & scheduled payments to be made prior to next Council meeting (14 Apr'25):

Payee	Description	£ Gross
D Armstrong	Repairs to finger post sign	110.00

<sup>1</sup> Items expected to be fully or partially recovered via agreed grant funding

## 12.4 To discuss and resolve invoicing of WFC and WCC

## 12.5 To resolve funding Clerk's 2025 membership of SLCC (£150)

## 12.6 To resolve purchase of ink cartridges and paper for office printer

## 12.7 To receive update re Christmas Tree metered supply

## 13. Flooding in village

### 13.1 To receive and discuss update and resolve action re deployment of temporary floodgate

## 14. Lengthsman

### 14.1 To receive update re clarification of grass cutting responsibilities

## 15. Coronation Gardens, village planting & Christmas 2025

### 15.1 To receive and discuss any relevant updates and to resolve any required action

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## 16. Crime in area

- 16.1 To note and discuss Lancashire Constabulary's offer to attend village events
- 16.2 To receive and discuss any relevant updates and to resolve any required action

## 17. Highways

- 17.1 To receive and discuss update and resolve action re Slow Down stickers and banner
- 17.2 To receive and discuss update and resolve action re village school parking
- 17.3 To receive and discuss update and resolve action re potholes at Brungerley Bridge

## 18. Facebook page | Social Media Policy

- 18.1 To receive and discuss update and resolve action re creation of new Council Facebook page and drafting of new Social Media Policy

## 19. VE Day

- 19.1 To discuss and resolve action re VE Day grant from RVBC
- 19.2 To discuss and resolve any further action required in preparation for VE Day 2025

## 20. Partnership meetings & affairs

- 20.1 To discuss and resolve action re the *Pub in the Hub* initiative (RVBC)
- 20.2 To discuss and resolve action re the *Active Village* initiative
- 20.3 To discuss relevant matters arising from latest *PCLC* agenda and minutes
- 20.4 To receive update following *LALC* meeting (26 March 2025)
- 20.5 To discuss and resolve re opportunity to attend *LALC* annual conference

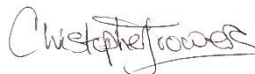
## 21. Annual Planner and Availability & Training Tracker

- 21.1 To review upcoming events on Planner and to agree any additions or amendments
- 21.2 To review and update Availability & Training Tracker

## 22. Matters brought forward by Cllrs and Clerk as information only

## 23. Next meeting

C Towers (Clerk & RFO)



All our Agendas and Minutes together with further information about your Parish Council and its activities can be found on our website as provided at the foot of this page

[www.waddingtonparishcouncil.org.uk](http://www.waddingtonparishcouncil.org.uk)