

Waddington Parish Council

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Local Government Act 1972 Meeting of Waddington Parish Council

Meeting of the Parish Council to be held in person on Monday 8th July 2024 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington

R. Moon (Clerk & RFO)

Minutes

1.	Introduction	Attachments
	Chair welcomed Councillors and members of the public, and explained the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	<p>Attendance of Cllr John Rattigan, Cllr Ian Dixon, Cllr Chris Sullivan, Cllr Roy Edmondson</p> <p>Also in attendance four members of the public and the Clerk</p> <p>Apologies were received from Cllr Sarah Whitwell, Cllr Richard Harrison</p>	
3.	Declarations of interest	
	<p>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</p> <p>Cllr Sullivan declared interest for point 14 of the agenda</p>	
4.	Public Participation (max 5 mins per person)	
	<p>The Chair informed the representatives from Waddington Football Club and Waddington Cricket Club that the Members had agreed to offer a rebate on the fees charged to both clubs in return for the grass being cut on the playing field throughout the year (including outside of the sports season and in preparation from any village events) adjourned the meeting. The Chair explained that the Members had requested financial information of both clubs because the Council must be transparent with public funds when offering a rebate of income. The Members recognised the importance of both clubs to the residents and businesses.</p> <p>The Chair opened the session to for public participation</p> <p>1. Representatives of Waddington Football Club (WFC) and Waddington Cricket Club (WCC) addressed the Members. The</p>	

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	<p>representatives updated the Members about the financial future and membership plans for the clubs. Grass cutting of the playing fields were discussed. WFC outlined plans to reset at the beginning of the new season with one team and increase fundraising. WFC Reps stated they didn't have anyone to run a women's team which had been suggested by Council. WCC informed Members they had addressed the fall in membership in years previously by reducing matches played.</p> <p>Both clubs were appreciative of the offered assistance for finding funding.</p> <p>Both clubs stated that the changing rooms needs updating and asked that the Lengthsman cut the grass around the Pavilion</p> <p>The Chair stated that Members would be willing to support with grant applications and suggested that both clubs have stalls and be visual at the village Fun Day to fund raise and encourage new members.</p> <p>Representatives agreed to the terms with the Council that a rebate will be given in return for the grass cutting of the field.</p>	
5.	Minutes of previous Meeting	
	<p>To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 10th June 2024 - to be signed off by the Chair.</p> <p>RESOLVED – Minutes were agreed and signed</p>	05.01.01
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<p>1. AGAR 2024 update</p> <p>Members were informed that the AGAR had been submitted before deadline date.</p>	
7.	Planning Applications	
	<p>1. Planning Application No: 3/2024/0499 Grid Ref: 373071 443711 Proposal: Proposed single-storey extension to rear (pursuant to variation of condition 2 (approved plans) to allow a flat roof instead of the approved pitched roof of permission 3/2024/0281. Location: 15 Waddow Grove Waddington BB7 3JL</p>	

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No comments or objections made

2. Planning Application No: 3/2024/0518

Grid Ref: 372949 443488

Proposal: Proposed demolition of existing conservatory and outbuilding and construction of two storey extension to side and single-storey extension to rear. Widening of driveway.

Location: 18 Queensway Waddington BB7 3HL

No comments or objections made

3. Planning Application No: 3/2024/0378

Grid Ref: 372966 443889

Proposal: Proposed replacement of French doors to the rear with sliding patio doors. Alteration of first floor window to Juliet balcony with a tilt and turn door.

Location: Pear Tree Cottage 3 Orchard Cottages Branch Road Waddington BB7 3HR

No comments or objections made

To received updates on:

4. Slaidburn Road - Appearance of static caravan on land

Clerk awaiting update from RVBC

5. Wetters Bridge – Appearance of containers on land

Clerk awaiting update from RVBC

6. Update on queries regarding The Out Barn and resolve any actions required.

Updates have not been received from RVBC despite being contacted. Members noted the FoI had been received from LCC stating the number of wedding and events held by The Out Barn, figures were 2022 93 x weddings and 2023 87 x weddings were registered at the premises, this information had been passed to RVBC for clarification as to whether it was in breach of planning permission.

8. Haweswater Aqueduct Resilience Programme (HARP)

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	<p>To receive and note any updates.</p> <p>1. To receive general updates. Cllr Sullivan noted that the questions on the HARP section of the website is out of date. Cllr Sullivan to liaise with the Clerk to supply up to date information.</p> <p>The Traffic Management plan is yet to be agreed, and it was understood that a main contractor has not been appointed. LCC to employ a liaison between United Utilities and Parishes.</p> <p>RESOLVED – Cllr Sullivan to work supply the Clerk with updated information for the HARP News section of the website</p>	<p>08.01.02</p>
<p>9. Receive updates from Committees & Working Parties</p>		
	<p>1. Staff Working Party – update by Cllr Rattigan</p> <ul style="list-style-type: none"> • No updates <p>2. Finance Committee – update by Cllr Rattigan</p> <ul style="list-style-type: none"> • No updates <p>3. Recreational Field & Playground Working Party – Cllrs Harrison & Cox</p> <p>1. National Lottery Fund grant application</p> <p>Cllr Harrison and Whitwell were not in attendance to give update.</p> <p>2. To resolve agreement for grass cutting of the recreational field. See point 9.3.3</p> <p>3. Resolve any agreement made with WFC & WCC discussed in public participation.</p> <p>RESOLVED – Both WFC & WCC agreed to the terms that a rebate will be given in exchange for cutting grass and maintaining the playfield area throughout the year. The Council will be responsible for cutting around the Pavilion. Clerk to confirm by email to both Waddington Football Club and Waddington Cricket Club. Both clubs will be invoiced in</p>	<p>09.0303.03</p>

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	<p>November and rebate to be given in March in the same financial year.</p> <p>Funday Working Party</p> <p>1. To receive feedback of the event</p> <p>Members noted the income and expenditure for the event Income £141.90 Expenditure of £99.73</p> <p>Asset Register Working Party – Cllr Sullivan & Cllr Bolton</p> <p>2. To receive any updates</p> <p>No updates received</p>																											
10.	Financial Reporting																											
	<p>By the Responsible Financial Officer:</p> <p>To approve:</p> <p>1. Bank balance as at 30 June 2024 £31,492.42</p> <p>2. Expenditure to be approved July 2024</p> <table data-bbox="252 1406 1232 1868"> <tr> <td>Easy Websites (DD)</td> <td>£30.36 incl VAT</td> </tr> <tr> <td>Clerk salary for Clerk June incl exp</td> <td>£700.25</td> </tr> <tr> <td>C Walton (September 23 inv C0004167)</td> <td>£312.50</td> </tr> <tr> <td>C Walton (November 23 inv C0004231)</td> <td>£65.00</td> </tr> <tr> <td>C Walton (April 24 inv INV4252)</td> <td>£493.75</td> </tr> <tr> <td>C Walton (May 2024) inv 4283)</td> <td>£318.75</td> </tr> <tr> <td>Amazon – bunting for village</td> <td>£28.12</td> </tr> <tr> <td>Amazon – path cleaner</td> <td>£8.95</td> </tr> <tr> <td>Npower – Christmas Tree electricity</td> <td>£5.68</td> </tr> <tr> <td>Andrew Tolson – Grass cutting</td> <td>£90.00</td> </tr> <tr> <td>Water Plus – Allotments</td> <td>£23.06</td> </tr> <tr> <td>Water Plus – Pavilion</td> <td>£10.93</td> </tr> <tr> <td>HMRC</td> <td>£21.80</td> </tr> </table> <p>RESOLVED – expenditure accepted, Clerk to arrange payment</p> <p>3. RVBC in Bloom grant, Local delivery/biodiversity scheme, and</p>	Easy Websites (DD)	£30.36 incl VAT	Clerk salary for Clerk June incl exp	£700.25	C Walton (September 23 inv C0004167)	£312.50	C Walton (November 23 inv C0004231)	£65.00	C Walton (April 24 inv INV4252)	£493.75	C Walton (May 2024) inv 4283)	£318.75	Amazon – bunting for village	£28.12	Amazon – path cleaner	£8.95	Npower – Christmas Tree electricity	£5.68	Andrew Tolson – Grass cutting	£90.00	Water Plus – Allotments	£23.06	Water Plus – Pavilion	£10.93	HMRC	£21.80	<p>10.02.04</p>
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	<p>Concurrent Grant update</p> <p>Members were informed that Ribble Valley in Bloom Grant had been received. £160 had been awarded towards planting in the village. Local delivery and biodiversity scheme grant had been received £300 + £500 Concurrent grant application is being prepared for submission by the end of July.</p> <p>4. VAT return</p> <p>The Members were informed that the VAT return had been completed, the paperwork was to be sent within the week by post.</p>	
11. Lengthsman		
	<p>1. To receive update, discuss and resolve lengthsman duties and spreadsheet circulated by Clerk</p> <p>The bus shelters had appeared to be cleaned by the Lengthsman after being reminded by the Clerk, the allotments the grass had been strimmed however the path had not been attended to. The post on Branch Road had been cemented into place.</p> <p>The Clerk was asked to enquire about the Pendle Lengthsman Scheme prior to the September meeting.</p> <p>Clerk to RVBC and enquire who is responsible for the clearing of weeds around the garages on the back of Queensway</p> <p>RESOLVED – Clerk to contact the Lengthsman to arrange Pinfold requires cutting, weeding at road junctions Pinder Close, Church Close, West End Lodge, near the Lower Buck and down to The Croft. The Lengthsman to also cut the grassed area in Church Close. Grass strimming around the Pavilion.</p>	11.01.05
12. CCTV & Crime in area		
	<p>1. To receive any updates, discuss liaising with the local police and RVBC regarding funding.</p> <p>The Summer Newsletter will state there will be a consultation regarding the need for CCTV</p> <p>Members were informed that when the Police were emailed to log a</p>	

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	parking violation in the village, an officer attending and resolved the matter quickly. PCSO have also been noted on patrol in the village.	
13.	Coronation Gardens & Village Planting	
	<p>1. Receive any updates</p> <p>No updates on Coronation Gardens</p> <p>2. Best Kept Village competition</p> <p>RESOLVED – Cllr Dixon to supply a banner to encourage residents to get involved beautifying the village. Purchase of banner not to exceed £50.00.</p> <p>Cllr Dixon to send design to Clerk for banners for Remembrance before September meeting.</p>	13.02.06
14.	Allotments	
	<p>Cllr Sullivan stated he had been approached to be spokesperson for the allotments by some holders. Members to discuss when Cllr Sullivan left the room.</p> <p>Cllr Sullivan left the meeting 8.57pm</p> <p>1. To receive any updates</p> <p>On recent inspection a number of plots were not abiding by the agreements. The gate post to the allotment gate required re-concrete in. The quote for the pipe replacement. The makeshift fence has been removed from Plot 1, Plot 1B needs clearing.</p> <p>a. Path maintenance and cleaning update</p> <p>RESOLVED – The Clerk to arrange the cleaning and trimming back of the grass on the path, and also to clear Plot 1B by D Moon.</p> <p>Allotment holders who have been identified as having plots in poor state are to be contacted.</p> <p>Cllr Edmondson to get a quote the gate post repair from Roger Bristol.</p>	14.01a.07

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	<p>b. Noticeboard</p> <p>Clerk to look into the cost</p> <p>c. Spokesperson for the allotments.</p> <p>Clerk to email allotment holders suggesting that they create an allotment holder group with majority if not all tenants if they wish to elect a spokesperson. They are to be reminded they should contact the Clerk and attend the annual meeting.</p> <p style="text-align: center;">Cllr Sullivan rejoined the meeting at 9.07pm</p>	
15.	Waddington Community Orchard Project	
	<p>1. Creation of Working Party</p> <p>2. To receive any updates of the project.</p> <p>Application has been submitted</p>	
16.	Highways	
	<p>1. Parking within the village – Receive updates from meeting with Cllr Rupert Swarbrick</p> <p>Cllrs Edmondson, Sullivan and Dixon attended a meeting with LCC representative and Cllr Swarbrick. Members were informed that the subject of lowering the speed limit to 20 had been discussed, this would mean that 30mph limits would have to be extended further outside of the village boundary as the approaching roads are 60mph – this would be unlikely at this time. It was felt the addition of double yellow lines could cause more issues. LCC stated access to the SPiD information could be useful implement change. It could be possible to install chevrons in problem areas.</p> <p style="text-align: center;">RESOLVED MEMBERS PROPOSED AND AGREED TO EXTEND THE MEETING PAST 9.30PM</p>	16.01.08
17.	Parish Summer Newsletter	
	<p>1. To receive updates newsletter items</p> <p>The Newsletter to include HARP updates, CCTV Consultation, it was suggested that the consultation should also be included.</p>	

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18.	Defibrillators in village	
	<p>1. Receive updates</p> <p>The Clerk had contacted the supplier of the lone defib and was awaiting a reply.</p>	
19.	Annual Planner Update	
	<p>1. Additions to planner to be discussed, if not already added in meeting The Clerk has updated to include National Holidays</p>	
20.	Partnership Meetings	
	<p>1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates. No meetings have been held</p>	
21.	Jubilee Fund	
	<p>1. To discuss and resolve action regarding</p> <p>Awaiting information from RVBC Cllr Cowgill</p>	
22.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <p>1. Members noted that there may be an increase in planning due to the recent change in government and their policies. 2. It was noted that traffic counters had recently been installed 3. Cllr Sullivan informed Members that organisers of the Duck Race were keen on the idea to merge the Fun Day/Scarecrow and Duck Race into one weekend in 2025. 4. Cllr Edmondson stated he had the finger post, he would approach a local workman 5. Access to the Pavilion toilets would be required on 30th July. Cllr Rattigan to arrange opening.</p>	
23.	Next Meeting dates	
	<p>1. Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Monday 2nd September 2024. 2. Next meeting to take place Monday 9th September 2024, 7.30pm at St Helen's Church Refectory meeting room.</p>	

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	<p>The Chair thanked all for attending and the meeting was closed at 9.42pm</p>	
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