

# Waddington Parish Council

Clerk: Becky Moon

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## Local Government Act 1972 Meeting of Waddington Parish Council

Parish Council held in person on Monday 13<sup>th</sup> May 2024 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington #  
R. Moon (Clerk & RFO)

### Minutes

1.	Introduction	Attachments
	Chair welcomed Councillors and members of the public, and explained the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.  Attendance was noted of Cllr John Rattigan, Cllr Liz Cox, Cllr Chris Sullivan, Cllr Richard Harrison, Cllr Sarah Whitwell & Cllr Roy Edmondson  In addition two members of the public (incl Ian Dixon) and the Clerk	
3.	Declarations of interest	
	Personal interest was received from Cllr Chris Sullivan with regard to item 15	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting Public participation from people present at the meeting.  1. A member of the public voiced concerns about the traffic on Branch Road near the horse trough and outside of The Old Hall. Concerns about speeding and parking being the main problem.  2. The Duck Race will be held on the 23 <sup>rd</sup> of June no further updates were available.  The Chair closed the public participation session 7.35pm	
	<b>Members voted to close the Session from the Public at 7.36pm and reopened at 7.45pm no minutes were recorded</b>	<b>01.01.01</b>

# Waddington Parish Council

<b>5.</b>	<b>Minutes of previous Meeting</b>	
	<p>To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 8<sup>th</sup> April 2024 - to be signed off by the Chair.</p> <p><b>RESOLVED – The minutes were agreed and signed</b></p>	<b>05.01.01</b>
<b>6.</b>	<b>Any matters arising from the minutes &amp; not covered on this Agenda (resolutions closed &amp; not required to be on this Agenda)</b>	
	<p>1. Councillor email addresses The Clerk confirmed that all Members of the Council have parish Council only email addresses and the information will be circulated.</p>	
<b>7.</b>	<b>Councillor co-option</b>	
	<p>1. Update on vacancy Members were informed there had been an application for the vacancy.</p> <p><b>RESOLVED – Ian Dixon was nominated and co-opted on as a member of Waddington Parish Council</b></p>	<b>07.01.02</b>
<b>8.</b>	<b>Planning Applications</b>	
	<p><b>1. Planning Application No: 3/2023/0448</b> Grid Ref: 370369 443568 Proposal: Proposed construction of ten holiday lodges, woodland path and landscaping. Location: The Outbarn Clough Bottom Rabbit Lane Bashall Eaves BB7 3JH</p> <p>1.1 The Clerk was asked to contact LCC with reference to how many weddings are held at The Out Barn. The Members discussed the concern about the traffic on Rabbit Lane again</p>	Planning apps circulated to Cllrs between meetings.
<b>9.</b>	<b>Haweswater Aqueduct Resilience Programme (HARP)</b>	
	<p>To receive and note any updates.</p> <p>1. To receive general updates. No new updates were given, a breakdown of the meeting with HARP reps in March to be supplied to Clerk to update the website and an update will be supplied in the Parish Council newsletter. Major works are not due to begin until 2025</p>	



# Waddington Parish Council

	<p>50p 35.00 20p 10.00 10p 5.00</p> <p><b>Total 140.00 in Cash from NatWest</b></p> <p><b>Clerk to purchase two SumUp Solo card payments at £79 + VAT each to be used at Parish events and to be kept at the Clerk's home between events. These are required for The Fun Day Cllr Dixon to arrange for a banner for the Fun Day to be made at for £100</b></p> <p><b>Asset Register Working Party – Cllr Sullivan &amp; Cllr Bolton</b></p> <p>1. To receive any updates It was noted that the working party has been unable to meet as yet. Benches have begun to be checked.</p>													
<b>11.</b>	<b>Financial Reporting</b>													
	<p>By the Responsible Financial Officer:</p> <p>To approve:</p> <p>1. Bank balance as at 30 April 2024 £32,734.32</p> <p>2. Expenditure to be approved April 2024</p> <table> <tr> <td>Easy Websites (DD)</td> <td>£30.36 incl VAT</td> </tr> <tr> <td>Clerk salary for Clerk April incl exp</td> <td>£ 617.80</td> </tr> <tr> <td>SLCC membership for Clerk</td> <td>£75.00</td> </tr> <tr> <td>Christopher Walton (Lengthsman)</td> <td>£150.00</td> </tr> <tr> <td><b>Christopher Walton (Lengthsman)</b></td> <td><b>£150.00 to be queried</b></td> </tr> <tr> <td>T Taylor Auditor</td> <td>£200.00</td> </tr> </table> <p><b>RESOLVED – invoices were accepted and authorised for payment by the Clerk apart from the Lengthsman invoice</b></p> <p>3. RVBC in Bloom grant update Members were informed a quote of £480 had been received from Newlands Nurseries and the grant application had been submitted to RVBC for consideration.</p> <p><b>RESOLVED – The quote was accepted from Newlands Nurseries as the maximum to be spent on the planters for the parish.</b></p>	Easy Websites (DD)	£30.36 incl VAT	Clerk salary for Clerk April incl exp	£ 617.80	SLCC membership for Clerk	£75.00	Christopher Walton (Lengthsman)	£150.00	<b>Christopher Walton (Lengthsman)</b>	<b>£150.00 to be queried</b>	T Taylor Auditor	£200.00	<p><b>11.02.05</b></p> <p><b>11.03.06</b></p>
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# Waddington Parish Council

<b>12. Lengthsman</b>	
	<p>1. To discuss and resolve Lengthsman duties Members noted that despite the Clerk instructing the Lengthsman to clean the bus shelters and clear branches they had not been done. In addition the repair post which was requested has not been done. Clerk to contact the Lengthsman, in a meeting is required. Members to compile a list of tasks per month to be given to Lengthsman.</p>
<b>13. CCTV &amp; Crime in area</b>	
	<p>1. To receive any updates, discuss liaising with the local police and RVBC regarding funding.</p> <p>The matter will be added to the Newsletter informing residents that there will consultation be held regarding the matter.</p>
<b>14. Coronation Gardens</b>	
	<p><b>1. Receive any updates</b></p> <p>The Clerk was asked to look into email archive for contact details regarding a bench in Coronation Gardens and the family wishing to upgrade the memorial bench.</p>
<b>15. Allotments</b>	
	<p style="text-align: center;"><b>8.54 pm Cllr Chris Sullivan left the room</b></p> <p>1. To receive any updates</p> <p><b>a. Plot division update</b> Members were informed that the Lengthsman incorrectly divided a plot, two have been done correctly.</p> <p><b>b. Path maintenance and cleaning update</b> The Clerk purchased the organic cleaned for the path, the path had not been checked at the time of the meeting.</p> <p><b>c. To discuss and resolve action required regarding maintenance issues reported by allotment holders</b> The Clerk had received concerns about rats on the allotment, Clerk to contact RVBC Pest control. A temp fix has been done on the waterpipe on the allotments. The water pipe is in need of replacement, a quote has been requested to replaced, further quotes will be required.</p>

# Waddington Parish Council

	<p><b>d. To discuss and resolve actions to deal with parking complaints and access queries.</b> The Clerk had received complaints regarding parking by allotment holders blocking access to properties on the back of Queensway. RVBC stated it was silent in the right of access to allotment holders however parking should never block access.</p> <p><b>RESOLVED – Clerk to send a letter to all allotment holders stating no parking. A no parking sign to be purchased from Amazon budget of £25 and to be attached onto the fence near the entrance.</b></p>	15.01d.07
<b>16.</b>	<b>Waddington Community Orchard Project</b>	
	<p>1. To receive any updates of the project. Members were informed that new updated quotes have been obtained as additional tree works have been added due to safety. United Utilities have not replied with regard to the water supply request</p> <p><b>RESOLVED – Cllr Whitwell to continue obtaining the quotes and circulate to council</b></p>	16.01.08
<b>17.</b>	<b>Highways</b>	
	<p>1. Parking within the village</p> <p>Members discussed the concerns raise by the member of the public. Members to report concerns of parking on Love Your Streets App or to the Police is parking is illegal. Members to collect evidence (photos) to send in with concerns from the Parish</p>	
<b>18.</b>	<b>Waddington Village Post Office</b>	
	<p>1. Receive update regarding the Post Office closure</p> <p>No updates have been received.</p>	
<b>19.</b>	<b>LALC/NALC Membership</b>	
	<p>1. To discuss and resolve action required regarding membership to LALC/NALC</p>	

# Waddington Parish Council

	<b>RESOLVED – Members voted to remain in LALC/NALC Clerk to contact and renew membership.</b>	<b>19.01.09</b>
<b>20.</b>	<b>Parish Spring Newsletter</b>	
	<p>1. Discuss and resolve newsletter items</p> <p><b>RESOLVED - Cllr Sullivan to supply edit for the newsletter regarding HARP which will be circulated prior to next meeting. The newsletter will be distributed by the members.</b></p>	<b>20.01.11</b>
<b>21.</b>	<b>Defibrillators in village</b>	
	<p>1. Receive updates</p> <p>Clerk to investigate who to contact about the defib in the phone box as it is on loan. The pads have been installed into the defib outside The Club, the battery does not need replacing until September 2024</p>	
<b>22.</b>	<b>Annual Planner Update</b>	
	<p>1. Additions to planner to be discussed, if not already added in meeting</p> <p>No additions</p>	
<b>23.</b>	<b>D Day-80 Commemoration</b>	
	<p>1. To discuss and action any requirements for the D-Day 80 including any purchase of lamp post signs It was suggest the Tommy statue should be put at the Cenotaph</p> <p><b>RESOLVED – Clerk to source a banner which will fit the railings to cost no more than £50. The Tommy’s to be put out by the Cenotaph</b></p>	<b>23.01.12</b>
<b>24.</b>	<b>Partnership Meetings</b>	
	<p>1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <p>a. Parish Liaison Committee – Cllr Cowman had sent information regarding electric car charge points. Members discussed the Redwood Project, it was deemed to be unsuitable to plant a tree of that size within parish land</p>	

# Waddington Parish Council

	<b>RESOLVED – Members voted against being included in the Redwood Project.</b>	<b>24.01a.13</b>
<b>25.</b>	<b>Jubilee Fund</b>	
	<p>1. To discuss and resolve action regarding Clerk to contact RVBC Cllr Cowman with regard to the timeline and further ideas to be discussed at June meeting.</p> <p style="text-align: center;"><b>9.30pm Members voted to extend the meeting</b></p>	<b>25.02.14</b>
<b>25.</b>	<b>Waddow Hall</b>	
	<p>1. To receive any update with regard to the sale of Waddow Hall by Girlguiding. Over £200,000 has been raised by Waddow Trust and the application to purchase has been submitted to Girlguiding on a lease to buy arrangement.</p>	
<b>26.</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <ol style="list-style-type: none"> <li>1. Cllr Whitwell informed Members there could be a new funding stream for public changing facilities and an accessibility report for public areas.</li> <li>2. Cllr Whitwell would send the Clerk information about a new initiative Together an Active Future (TaAF) enables sustainable change in approaches to physical activity. Further information to be circulated before next meeting.</li> <li>3. Cllr Edmondson asked if anyone was aware of the point on the signpost had broken.</li> </ol>	
<b>27.</b>	<b>Next Meeting dates</b>	
	<ol style="list-style-type: none"> <li>2. Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Monday 3<sup>rd</sup> June 2024.</li> <li>3. Next meeting to take place Monday 10<sup>th</sup> June 2024, 7.30pm at St Helen's Church Refectory meeting room.</li> </ol>	
	<b>The meeting was closed at 9.38pm</b>	



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