

Waddington Parish Council

Clerk: **Becky Moon**

www.waddingtonparishcouncil.org.uk

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Monday 12th February at 7:30pm in the Refectory meeting room at St Helen's Church
Waddington

R. Moon (Clerk & RFO)

Minutes

1.	Introduction	Attachments
	Chair welcomed Councillors and members of the public, explained the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	<p>The attendance of Chair Cllr John Rattigan, Cllr Sarah Whitwell, Cllr Liz Cox, Cllr Roy Edmondson and Cllr Richard Harrison</p> <p>Also in attendance Chris Sullivan (later voted as Cllr), three Police officers from Ribble Valley Police and the Clerk.</p>	
3.	Declarations of interest	
	Declaration of interest from Cllr Sullivan was noted after he was voted with reference to point 14 – The Allotments as he is a tenant.	
4.	Public Participation (max 5 mins per person)	
	<p>The meeting was adjourned.</p> <p>The Police officers addressed the council regarding the requirement of CCTV at entry points of the village, this CCTV would be purchased and managed by the Parish Council. It was discussed that Parish Council are looking into funding from RVBC to purchase.</p> <p>Police Officers confirmed footage would only be requested if they were investigating a specific crime for example thefts of other suspicious activities, they would not be requesting for vehicle monitor - speeding of general driving violations.</p> <p>The officers explained that Chatburn village had successfully installed CCTV on the playing field behind the school which has improved problems.</p> <p>There has been an increase in visibility of police presence in the Ribble Valley to act as a deterrent to criminals who tend to scout the area when planning.</p>	

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	<p>Data protection laws will always be followed when requesting information. Members recognised it will need to be put out to the community about installing CCTV.</p> <p>Members were reminded that the public can call 101 for nonemergency concerns can also be reported online and that 999 should be called if there are serious concerns</p> <ol style="list-style-type: none"> 1. Update about dates for Duck Race and Scarecrow Festival if available. <ol style="list-style-type: none"> 1.1 Organiser C Sullivan confirmed the events are going ahead the first weekend after Father's Day. Volunteers are required and the organiser encouraged all residents to get involved. It is being considered that a voting system is brought in for the prize. All funds were distributed to local causes. It was suggested by Members that funds could be raised for the new play area equipment. It was noted that signage for parking needs to be improved. 	
5.	Minutes of previous Meeting	
	<p>To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 8th January 2024 - to be signed off by the Chair.</p> <p>RESOLVED – The minutes were agreed and signed</p>	05.01.01
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<ol style="list-style-type: none"> 1. Little Green Bus donation <ol style="list-style-type: none"> 1.1 The Clerk confirmed that the donation had been made. 2. Cllr name change confirmation <ol style="list-style-type: none"> 2.1 It was confirmed that Cllr Whitwell name change (nee Bolton) had been changed with RVBC 	
7.	Councillor co-option	
	<p>Members were informed that the co-option vote taken in December was not valid as the Clerk was not present at the meeting and as Proper of Officer of the Council she must witness signing of the acceptance. It was noted that the Clerk had received the withdrawal of interest from Lee Barns.</p> <p>RESOLVED – Christopher Sullivan was nominated as co-opted councillor. This was voted unanimously. Forms were handed to the</p>	

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	<p>Cllr and signed in the presence of the Clerk. The vacancy is to be advertised on the Parish Council website and a poster will be put into the top noticeboard.</p>	07.01.02
8.	Planning Applications	
	<p>Planning Application No: 3/2023/0983 - CLOSED Grid Ref: 371810 446661 Proposal: Proposed conversion of part of existing agricultural building to stables, tack room and feed and fodder store. Construction of an equine manege, installation of solar panels and associated landscaping and boundary treatments. Location: land adj Moorcock House Slaidburn Road Waddington BB7 3AA</p> <p>It was noted this has been refused.</p> <p>Planning Application No: 3/2023/1051 - CLOSED Grid Ref: 373024 443820 Proposal: Two storey extension to side and rear to include two rear dormers following demolition of existing extension, rooflights to side elevation and internal reconfiguration to residential property Location: 24 Waddow Grove Waddington BB7 3JL</p> <p>No comments</p> <p>Application: LCC/2023/0039 - CLOSED Proposal: Variation of Condition 1 of Planning Permission LCC/2022/0057 to allow mineral working to continue until 1 July 2026 and final restoration to be completed by 1 July 2027 Location: Waddington Fell Quarry, Slaidburn Road, Waddington GR: 371717 447747</p> <p>It was noted that the letter sent by the Parish Council is on the website.</p>	<p>Planning apps circulated to Cllrs between meetings.</p>
9.	Haweswater Aqueduct Resilience Programme (HARP)	
	<p>To receive and note any updates.</p> <p>1. To receive general updates received. 1.1 It was noted that RVBC had agreed the section 106 item however Highways depart have not agreed part of the HARP project. It was noted that some land holders in another parish are yet to be consulted. It was noted that a representative from LCC has given information that it will be likely the quarry planning permission would be granted.</p>	

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	<p>Councillors discussed who would be available to meet with United Utilities Cllrs Rattigan, Sullivan and Edmondson would attend the meeting. The Clerk will contact UU Stakeholder Relations team with availability</p>	
10. Receive updates from Committees & Working Parties		
	<p>Staff Working Party – update by Cllr Rattigan</p> <p>The Clerk to send hours through for January 2024</p> <p>Finance Committee – update by Cllr Rattigan</p> <p>The LEF grant funding work is almost completed. Cllr Whitwell to complete final report and supply LEF with invoices for final funding to be received.</p> <p>Playing Field & Playground Working Party – Cllr Harrison</p> <ol style="list-style-type: none"> a. Cllr Cox to join the working party with Cllr Harrison. b. Cllr Harrison informed Members he was working on a new Lottery grant application for the play area. Increasing the request value to include pathways, seating, works on the Pavilion as well as equipment. Cllr Whitwell to review before submission within the month. c. Cllr Harrison to check whether the work has been undertaken on the playground surface <ol style="list-style-type: none"> 1. Wicksteed queried invoice update. <ol style="list-style-type: none"> 1.1 The Clerk emailed Wicksteed requesting credit and also refund for parts which were taken back and had not received further communications from Wicksteed and the matter remained unresolved. 2. Loose hens on playground complaints <ol style="list-style-type: none"> 2.1 It was noted that hens had been escaping from the small holding next to the play area regularly on to the playground. Member and residents have also voiced concerns because of an increase in vermin. Clerk to contact RVBC pest control depart for advice. 	

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11. Financial Reporting																	
<p>By the Responsible Financial Officer:</p> <p>To approve:</p> <p>1. Bank balance as at 31 January 2024 £11,891.96</p> <p>2. Expenditure to be approved February 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Easy Websites (DD)</td> <td style="text-align: right;">£30.36 incl VAT</td> </tr> <tr> <td style="padding-left: 20px;">Clerk salary for January incl exp</td> <td style="text-align: right;">£505.20</td> </tr> <tr> <td style="padding-left: 20px;">Andrew Tolson</td> <td style="text-align: right;">£1,940.00</td> </tr> <tr> <td style="padding-left: 20px;">E.On</td> <td style="text-align: right;">£118.19</td> </tr> <tr> <td style="padding-left: 20px;">Water Plus – Allotments</td> <td style="text-align: right;">£21.74</td> </tr> <tr> <td style="padding-left: 20px;">Water Plus – Pavilion</td> <td style="text-align: right;">£8.58</td> </tr> <tr> <td style="padding-left: 20px;">Forestry and Grounds</td> <td style="text-align: right;">£1,120.00</td> </tr> <tr> <td style="padding-left: 20px;">Ron Marsden</td> <td style="text-align: right;">£370.50</td> </tr> </table> <p>RESOLVED – Payments to be made by the Clerk</p> <p>3. Cricket Club and Football Club invoices 2024</p> <p>3.1 Members were informed that invoices have been sent to both WFC & WCC for payment of rental for 2024 payment had yet to be received at the time of meeting. Cllrs Harrison & Cox to check the meter and make contact with WFC then report back to Clerk prior to next meeting. It was noted that there could be funding available to make improvements to the area.</p>	Easy Websites (DD)	£30.36 incl VAT	Clerk salary for January incl exp	£505.20	Andrew Tolson	£1,940.00	E.On	£118.19	Water Plus – Allotments	£21.74	Water Plus – Pavilion	£8.58	Forestry and Grounds	£1,120.00	Ron Marsden	£370.50	11.02.03
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12. CCTV & Crime in area																	
<p>1. To receive any updates, discuss liaising with the local police and RVBC regarding funding.</p> <p>1.1 The Clerk to email Sarah Wells at RVBC with regard to an initial site meeting on 15th March with Cllrs Rattigan and Sullivan. Cllrs to report back to council in March.</p>																	
13. Coronation Gardens																	
<p>1. Receive updates</p> <p>1.1 Members noted that there appears to be some paint peeling on benches in Coronation Gardens, Cllr Whitwell to confirm with Coronation Garden volunteer whether the bench affected has been refurbished.</p> <p>1.2 Works were almost completed in Coronation Gardens</p>																	
14. Allotments																	

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	<ol style="list-style-type: none"> 1. To receive any updates <ol style="list-style-type: none"> 1.1 The Clerk informed Members there is still outstanding rent due on a number of plots and contact has been attempted chasing payment. Clerk to continue chasing tenants. 2. Eligibility of waiting list members <ol style="list-style-type: none"> 2.1 Members confirmed that the council will offer all future available plots to residents of the Parish as a priority <p>RESOLVED – Clerk to contact waiting list</p>	14.02.04
15. Waddington Community Orchard Project		
	<ol style="list-style-type: none"> 1. To receive an update of the project from Cllr Bolton. To discuss and resolve further actions required regarding planning permissions. <ol style="list-style-type: none"> 1.1 Members were informed that project will begin in after the new financial year. With the works starting in Summer. 2. Volunteer offers received and set up of register. <ol style="list-style-type: none"> 2.1 Clerk to contact the volunteers and inform them there will be a planning meeting in April. 	
16. Highways		
	<ol style="list-style-type: none"> 1. To receive update regarding the parking and traffic at Waddington and West Bradford School <ol style="list-style-type: none"> 1.1 Members noted that the problems persist with parking at drop off and pick up times. LCC Cllr Swarbrick has been informed, the Head of the school has been in discussions. 2. Abandoned vehicles of Clitheroe Road. <ol style="list-style-type: none"> 2.1. The vehicles are on private land therefore the council has no powers to request removal. It was suggested welfare visit from the police may be required for the resident – a member will contact the police. 3. Parking within the village <ol style="list-style-type: none"> 3.1 to be discussed in March 	
17. Waddington Village Post Office		
	<ol style="list-style-type: none"> 1. Receive update regarding the Post Office closure. <ol style="list-style-type: none"> 1.1 The Clerk has attempted to contact the Postmaster of Longridge Post Office with regards to Waddington being added to the outreach program and is waiting for a returned call. 	

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	1.2 Members hoped there could be an alternative premises found and person willing to open a never Post Office in the village, unfortunately there was no interest at the time	
18.	Royal Garden Party	
	To discuss nomination for the LALC King Garden Party ballot. RESOLVED – Members voted to nominate the Chair of WPC	18.01.05
19.	Hackney Consultation - RVBC	
	1. To discuss and resolve any comments with regards to the communication from RBVC regarding possible increase to Hackney licences issued in Ribble Valley. 1.1 No comments to be made	
20.	Parish Events 2024	
	1. To create working party for parish events – moved to March 2. Discuss and resolve dates for Waddington Village Fun Day 2024 2.1 To be discussed in March meeting. Date expected to be the second weekend in June for Fun Day.	
21.	Annual Planner Update	
	1. Additions to planner to be discussed, if not already added in meeting No additions made	
22.	Partnership Meetings	
	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates. 1. Parish Liaison Committee – not attended. Next in April. 2. Traffic & Road Safety Working Party – 31 January 2024. Not attended	
23.	Waddow Hall	
	1. To receive any update with regard to the sale of Waddow Hall by Girlguiding 1.1 Members noted that security gates have been installed and further security measures could be installed over the coming months.	

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24.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <ol style="list-style-type: none"> 1. Damage to a post at the top of Branch Road, Lengthsman will be contacted. 2. Dog fouling problem in the village was noted, RVBC Dog Warden will be contacted to ask for assistance. 3. Defib paperwork has been passed to the Clerk. 4. Concerns of violation of planning at Twitter Bridge. 	
25.	Next Meeting dates	
	<p>Meeting date confirmed 11th March 2024, agenda item requests to be with the Clerk by 4th March 2024</p> <p style="text-align: center;">Meeting closed at 9.30 pm</p>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at