

Waddington Parish Council

Clerk: Becky Moon

www.waddingtonparishcouncil.org.uk

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Monday 8TH January at 7:30pm in the Refectory meeting room at St Helen's Church
Waddington

R. Moon (Clerk & RFO)

Minutes

| 1. | Introduction | Attachments |
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| | Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4. | |
| 2. | Attendance and Apologies for absence | |
| | In attendance – Chair Cllr John Rattigan, Cllr Liz Cox, Cllr Richard Harrison, Cllr Roy Edmondson Apologies received – Cllr Sarah Whitwell Also in attendance two members of the public and the Clerk | |
| 3. | Declarations of interest | |
| | No declarations of pecuniary or personal interests in matters identified in the agenda were received | |
| 4. | Public Participation (max 5 mins per person) | |
| | The Chair adjourned the meeting to hear from members of the public. 1. A Coronation Garden volunteer gave an update on the gardens work and thanked the Parish Council for the assistance and funding for the gardens. | |
| 5. | Minutes of previous Meeting | |
| | To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 11 th December 2023. RESOLVED – the accuracy was agreed and minutes signed | 05.01.01 |
| 6. | Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda) | |
| | 1. Little Green Bus donation | |

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| | The Clerk informed Member she was awaiting bank details to make the payment. | |
| 7. | Planning Applications | |
| | <p>Planning Application No: 3/2023/1004 Grid Ref: 373563 444056 Proposal: Demolition of existing dwelling. Construction of replacement two-storey dwelling with rooms in the roofspace, single-storey annex and relocation of site access. Resubmission of 3/2023/0759. Location: The Hawthorns West Bradford Road Waddington BB7 3JE</p> <p>No comments or objections received</p> | Planning apps circulated to Cllrs between meetings. |
| 8. | Haweswater Aqueduct Resilience Programme (HARP) | |
| | <p>To receive and note any updates.</p> <ol style="list-style-type: none"> 1. To receive general updates received. <ol style="list-style-type: none"> a. Awaiting communication from UU regarding a meeting date to begin communications. b. Members were informed that LCC had stated that even though the Waddington Fell Quarry planning had run out on 31 December 2023 it was unlikely any action would be taken if quarrying continued due to the submission of new planning application. Unless it could be demonstrated that there were significant adverse effects. | |
| 9. | Receive updates from Committees & Working Parties | |
| | <p>Staff Working Party – update by Cllr Rattigan</p> <p>No updates</p> <p>Finance Committee – update by Cllr Rattigan</p> <p>No updates</p> <p>Playing Field & Play Ground Working Party – Cllr Harrison</p> <ol style="list-style-type: none"> 1. Wicksteed invoice received. <ol style="list-style-type: none"> a. The invoice to be disputed as no work was carried out and the part which had been paid for in 2022 were taken away by the engineer. Clerk to contact Wicksteed ask for refund and credit note for the invoice for works. | |

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| | <ol style="list-style-type: none"> 2. Cllr Harrison was to check whether the repairs to the playground surface had been done by BounceBack and inform the Clerk 3. Cllr Harrison to liaise with Cllr Rattigan regarding the Lottery Grant resubmission | | | | | | | | | | | | | |
| 10. | Financial Reporting | | | | | | | | | | | | | |
| | <p>By the Responsible Financial Officer:</p> <p>To approve:</p> <ol style="list-style-type: none"> 1. Bank balance as at 31 December 2024 £12,541.08 2. Expenditure to be approved January 2024 <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Easy Websites (DD)</td> <td style="text-align: right;">£30.36 incl VAT</td> </tr> <tr> <td style="padding-left: 20px;">Clerk salary for December incl exp</td> <td style="text-align: right;">£560.25</td> </tr> <tr> <td style="padding-left: 20px;">Wicksteed (INV 823739)</td> <td style="text-align: right;">£720 incl VAT</td> </tr> <tr> <td style="padding-left: 20px;">Conlans Restoration Ltd (benches)</td> <td style="text-align: right;">£400.00</td> </tr> <tr> <td style="padding-left: 20px;">C S Parker – Christmas Tree</td> <td style="text-align: right;">£460.00</td> </tr> <tr> <td style="padding-left: 20px;">Quickbooks</td> <td style="text-align: right;">£1.20</td> </tr> </table> <p>RESOLVED – all agreed except for the disputed Wicksteed invoice which Clerk is to follow up.</p> | Easy Websites (DD) | £30.36 incl VAT | Clerk salary for December incl exp | £560.25 | Wicksteed (INV 823739) | £720 incl VAT | Conlans Restoration Ltd (benches) | £400.00 | C S Parker – Christmas Tree | £460.00 | Quickbooks | £1.20 | 10.02.02 |
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| Quickbooks | £1.20 | | | | | | | | | | | | | |
| 11. | CCTV & Crime in area | | | | | | | | | | | | | |
| | <ol style="list-style-type: none"> 1. To receive any updates <p>Clerk to follow up with RVBC, Waddington has been added to the list of Parishes requesting funding. Members were reminded that the local police have given availability of dates for village visit to discuss.</p> | | | | | | | | | | | | | |
| 12. | Coronation Gardens | | | | | | | | | | | | | |
| | <ol style="list-style-type: none"> 1. To receive updates <ol style="list-style-type: none"> a. Pathways – work was reported as almost completed, a Coronation Garden volunteer was b. Benches have been refurbished, invoice is to be paid. c. The plaque in celebration of King Charles III coronation needs to be purchased. | | | | | | | | | | | | | |
| 13. | Allotments | | | | | | | | | | | | | |

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| | <ol style="list-style-type: none"> 1. To receive any updates <ol style="list-style-type: none"> a. A full plot has become available, the Clerk is to contact one of the new tenants who enquired about full plot. 2. Lengthsman needs to split plots. Clerk to email Members to organise time to meet and discuss jobs which need doing at the allotments. | |
| 14. | Waddington Community Orchard Project | |
| | <ol style="list-style-type: none"> 1. To receive an update of the project from Cllr Bolton. To discuss and resolve further actions required regarding planning permissions. It was noted that there have been positive comments about the Project within the village. Planning permission is not required. a. Volunteer offers received and set up of register. b. Member were informed that a working party was required for the project with at least three councillors. This to be formed at the February meeting. | |
| 15. | Highways | |
| | <ol style="list-style-type: none"> 1. To receive update regarding the parking and traffic at Waddington and West Bradford School <ol style="list-style-type: none"> a. Members noted that LCC Cllr Rupert Swarbrick forwarded reply stating the police and LCC will continue to monitor the situation. Members discuss the need for more evidence of the problems. Video evidence to be sent to LCC. | |
| 16. | Waddington Village Post Office | |
| | <ol style="list-style-type: none"> 1. Discuss and resolve the matter of closure of the village shop and Post Office in January 2024. <ol style="list-style-type: none"> a. Members discussed other possible locations for a Post Office however it was suggested that it was unsuitable to use The Alms Houses or a public house in the village. It was agreed that the village still needs an accessible service, Clitheroe and Chatburn are the closest and are already busy Villages such as Bolton by Bowland and Chipping are included in an outreach program from Longridge. Enquiries about the future of the post box is unknown. <p>RESOLVED – Clerk to contact Longridge Post Office to request</p> | |

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| | <p>Waddington is included in the outreach program where a PO vehicle visits the village each week. Cllr Cox to assist if any letters need writing.</p> | |
| 17. | Partnership Meetings | |
| | <p>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <ol style="list-style-type: none"> 1. Parish Liaison Committee – Not attended 2. Traffic & Road Safety Working Party – next date 31 January 2024 | |
| 18. | Waddow Hall | |
| | <ol style="list-style-type: none"> 1. To receive any update with regard to the sale of Waddow Hall by Girlguiding <p>Waddow Hall closed on 31 December, the estate has gone up for sale.</p> | |
| 19. | Matters brought forward by Cllrs & Clerk as INFORMATION only | |
| | <p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <ol style="list-style-type: none"> 1. Annual planner to be created 2. Cllr Harrison requested the abandoned vehicles be added to the agenda in February 3. Cllr Cox requested parking be added to February agenda | |
| 20. | Next Meeting dates | |
| | <p>17.1 Agenda items and Reports for the 12th February 2024 meeting to be submitted to the Clerk – by midday Monday 5st February 2024. 17.2 Next meeting to take place Monday 12th February 2024, 7.30pm at St Helen's Church Refectory meeting room.</p> | |

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at