

# Waddington Parish Council

Clerk: Becky Moon

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## Local Government Act 1972 Finance Committee Meeting of Waddington Parish Council

Members of the Council Finance Committee are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 17<sup>TH</sup> April 2023 at 6:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

R. Moon (Clerk & RFO)

### Agenda

*Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.*

1.	Introduction	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting (Waddington non-residents to be heard at the Chair's discretion.	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Waddington Parish Council Finance meeting held on Monday 17 <sup>th</sup> October 2022 - to be signed off by the Chair.	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
7.	Review income and expenditure for financial year 2022 - 2023	
	To receive and review a report from the Parish Clerk (Responsible Financial Officer) on the income and expenditure for the year under review	
8.	Review list of expenditure over £100	
	To receive and review the list of expenditure over £100.	

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<b>9.</b>	<b>Year end bank reconciliation</b>	
	To agree and confirm the year end bank reconciliation prepared by the Responsible Financial Officer.	
<b>10.</b>	<b>Year on year variance as at 31/03/2023</b>	
	To agree and confirm the year-on-year variance as at 31/03/2023; document prepared by the Responsible Finance Officer (RFO).	
<b>11.</b>	<b>Annual Governance Statement and AGAR exemption certificate</b>	
	Agree and confirm details for completion of the Annual Governance Statement and AGAR exemption certificate to be agreed by full council and signed by RFO and Council Chair.	
<b>12.</b>	<b>Budgeting, forecasting and reserves</b>	
	To review the budget and forecasting for 2023/2024 with a view to reporting to full council at the May meeting.	
<b>13.</b>	<b>Grants and Fundraising</b>	
	To receive an update on grants received and proposed grant applications.	
<b>20.</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.	
<b>21.</b>	<b>Next Meeting dates</b>	
	Confirm next meeting date in October 2023	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at [www.waddingtonparishcouncil.org.uk](http://www.waddingtonparishcouncil.org.uk)