

Waddington Parish Council

Clerk: **Mrs Carol Baird**
4 Park Avenue
Clitheroe
Lancashire
BB7 2HW
Tel: 07581 187615
Email: parishclerk@waddington.website

Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 14th November 2022 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)



C. Baird (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

1.	Introduction	Attachments
	<i>Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.</i>	
2.	Attendance and Apologies for absence	
	<i>To note attendance and to receive and approve apologies for absence.</i>	
3.	Declarations of interest	
	<i>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</i>	
4.	Public Participation (max 5 mins per person)	
	<i>To adjourn and hear from members of the public wishing to speak at the meeting (Waddington non-residents to be heard at the Chair's discretion.)</i> <ol style="list-style-type: none"> 1. Coronation Gardens projects update – benches repair/path/duck race donations. 2. Query from Jo Bates-Keegan about a specific bench – update. 3. Other WPC queries emailed in advance will be read out. 4. Public participation from people present at the meeting. 	
5.	Minutes of previous Meeting	
	<i>To resolve to confirm accuracy of the Minutes of Waddington Parish Council meeting held on Monday 17th October - to be signed off by the Chair.</i>	<i>Draft minutes of Oct. meeting</i>
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<i>Defibrillator training update – Sat. 22nd Oct. – Clerk update Christmas tree lighting event and road closure.</i>	
7.	The Pavilion and Playing Fields	
	<ol style="list-style-type: none"> 1. To receive a verbal update concerning the play equipment repairs. 2. To receive and note a verbal update re the playing fields boundary fence. 	

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8.	Haweswater Aqueduct Resilience Programme (HARP)	
	<i>To receive and note a verbal update and recent WPC response to LCC regarding HARP by Cllr Whitwell.</i>	
9.	Updates from Committees	
	<p>Staff Committee – update by Cllr Rattigan 1. Resignation of Clerk and update on recruitment process for replacement 2. NALC Pay Award from April 2022 - update</p> <p>Finance Committee – update by Cllr Rattigan 1. An update on the budget for 2023/4. 2. To receive and note and vote on the proposed precept level to be submitted to RVBC by 31st December 2022.</p>	
10.	Financial Reporting	
	<p><i>By the Responsible Financial Officer, Carol Baird:</i></p> <ol style="list-style-type: none"> 1. To receive and note the monthly report of finances for y/e 31/03/23 2. To receive and note an update on the WPC bank account mandate. 3. To receive and note an update concerning the VAT claim for the play area surface invoice. 4. To receive and note an update regarding the grass cutting invoice from RVBC. 5. To receive and note an update on income applied for since the last meeting; Biodiversity grant and Local Delivery Scheme. RVBC grant towards playground repairs. 	<i>Monthly financial report to be circulated before the mtg</i>
11.	Council's Timetable	
	<i>The WPC Timetable has been revised (Clerk Carol Baird to update)</i>	<i>Timetable to be circulated</i>
12.	Allotments	
	<i>Verbal allotment update following the allotment holders meeting held at 6.30pm before the WPC meeting.</i>	
13.	Planning Applications	
	<p>Planning Application No: 3/2022/1018 Grid Ref: 372658 443997 Location: Parsons Croft Slaidburn Road Waddington BB7 3JQ Proposal: Variation of Condition 2 (Plans) of planning application 3/2020/0424. To allow inclusion of two high level windows to the garage.</p>	<i>Planning apps circulated to Cllrs between meetings.</i>
14.	Partnership Meetings	
	<p><i>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</i></p> <p>1. Parish Liaison meeting 10th November – update from Cllr Rattigan</p>	

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15.	Waddow Hall / Duke of Edinburgh land issues	
	<i>To receive and note a verbal update from Cllr Whitwell regarding the Duke of Edinburgh students staying at Waddow Hall and the proposed meeting with local farmers/landowners chaired by the NFU.</i>	
16.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<i>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</i> 1. <i>Lighting column licences – awaiting update from LCC</i> 2. <i>Electricity supply for Christmas tree – update from Clerk Carol Baird</i>	
17.	Next Meeting dates	
	<i>To consider and approve the following dates: 17.1 Agenda items and Reports for the 12th December meeting to be submitted to the Clerk – by midday Monday 5th December 2022. 17.2 Next meeting to take place Monday 12th December 2022, 7.30pm at St Helen's Church Refectory meeting room.</i>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at www.waddington.website