

# Waddington Parish Council

Clerk: Mrs Carol Baird  
4 Park Avenue  
Clitheroe  
Lancashire  
BB7 2HW  
Tel: 07581 187615  
Email: [parishclerk@waddington.website](mailto:parishclerk@waddington.website)

**Local Government Act 1972**  
**Meeting of Waddington Parish Council**  
**on Monday 14<sup>th</sup> June 2021**

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 14<sup>th</sup> June 2021 at 7:30pm at Waddington Village Club.



C. Baird (Clerk & RFO)

## Agenda

*Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with sufficient supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.*

<b>1.</b>	<b>Attendance and Apologies</b>	
	<i>To note attendance and to receive &amp; approve apologies for absence.</i>	
<b>2.</b>	<b>Introduction</b>	
	<i>Chair to welcome Councillors and members of the public. A COVID secure risk assessment has been conducted and measures will be in place. All attendees are requested to wear a face mask on attendance, unless exempt, and to only remove masks when seated at least 2m from another. You may choose to wear a mask throughout the meeting. Chair to confirm the practice and procedure for the meeting and set time limits for external speakers.</i>	
<b>3.</b>	<b>Declarations of interest</b>	
	<i>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</i>	
<b>4.</b>	<b>Public Participation (max 5 mins per person)</b>	
	<i>To adjourn and hear from members of the public wishing to speak at the meeting (non-residents of Waddington to be heard at the discretion of the Chair).</i>	
<b>5.</b>	<b>Minutes of previous Meeting</b>	
	<i>To resolve to confirm accuracy of the Minutes of Waddington Parish Council meeting held on Monday 10<sup>th</sup> May 21 - to be signed off by the Chair.</i>	<a href="#">Minutes 10<sup>th</sup> May</a>
<b>6.</b>	<b>Any matters arising from the minutes &amp; not covered on this Agenda (resolutions closed &amp; not requiring being on Agenda)</b>	
	<ul style="list-style-type: none"> <li>6.1 Traffic Lights/Road Closure West Bradford Road by the school – Cllr Taylor.</li> <li>6.2 Waddington Brook Pollution – Cllr Taylor/Bolton.</li> <li>6.3 Speed restriction measures request to LCC by Cllr Sullivan.</li> <li>6.4 Coronation Gardens update by Cllr Taylor.</li> </ul>	
<b>7.</b>	<b>Haweswater Aqueduct Resilience Programme (HARP)</b>	
	<i>To receive and note the update report from Cllr Taylor regarding HARP.</i>	
<b>8.</b>	<b>Updates from Committees</b>	

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	<i>To resolve to confirm the appointment of a Personnel Committee, its membership and its Terms of Reference as detailed in the Good Councillor's Guide to Being a Good Employer (specifically from page 26).</i>	Document emailed to Cllrs.
<b>9.</b>	<b>Council's Policy and Procedure</b>	
	<i>No new policies are proposed this month due to other priorities and to allow time for the next item.</i>	
<b>10.</b>	<b>Projects</b>	
	<i>To review and debate a list of proposed short, medium and long term projects to be pursued and implemented by the council. To resolve the priority order of those considered viable, invite ownership, identify and initiate funding opportunities and applications.</i>	As previously circulated to Cllrs
<b>11.</b>	<b>Volunteering in the village</b>	
	<i>To debate opportunities to increase the number of volunteers to assist with village enhancements and maintenance tasks. To consider the potential establishment of a mailing list of volunteers to receive information about community activity inviting volunteers with requisite skills and availability.</i>	
<b>12.</b>	<b>Planning Applications</b>	
	<p><i>To consider any response, objections or conditions to be sought in relation to the following Planning Applications:</i></p> <p><b>3/2021/0463 22 Pinder Close, Waddington BB7 3LF</b> Proposed demolition of flat roof garage and replacement with side single storey extension</p> <p><b>3/2021/0533 Rear parking area of 83 and 84 The Square, Waddington T1,2,3,4 (Beech Tree's) - Proposed tree works - lifting of the crowns</b></p> <p><b>3/2021/0438 23 Queensway, Waddington BB7 3HL</b> Proposed demolition of the existing single storey flat roof outbuilding and construction of new two storey side extension with new oak framed open porch to front.</p> <p><b>3/2021/0523 West End Lodge, Twitter Lane, Waddington BB7</b> Amendment to planning application 3/1995/0306. Lounge window on west wall to change to oak door and frame with full height double glazed panels. Door on office annex to be removed and infilled with stone to match existing. South wall of office annex not extended, create an opening for new double door to garden and existing window removed and infilled with stone to match existing.</p> <p><b>3/2021/0548 School House, West Bradford Road, Waddington BB7 3JE</b> Proposed demolition of existing 2-storey garage with home office. Extension of the existing dwelling constituting a 2-storey side extension with internal alterations and associated landscaping works. Resubmission of 3/2021/0033. Applications for full consent.</p> <p><b>3/2021/0540 9 Queensway, Waddington BB7 3HL</b> Proposed removal of existing conservatory and construction of new extension to rear.</p>	Circulated to Cllrs between meetings for comment

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<b>13.</b>	<b>Monthly Financial Reporting</b>	
	<i>13.1 To receive and note the monthly report prepared and circulated by the Responsible Financial Officer, Mrs Baird.</i>	
	<i>13.2 To consider and approve the invoices over £100 for payment in the next period: Clerk's Salary for May £358.28 Clerk's Overtime engaged on CiLCA qualification during May £253.81 Newland's Nursery £321.90 (To be reduced via grant application to RVBC)</i>	
<b>14.</b>	<b>Partnership Meetings</b>	
	<i>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates</i>	
<b>15.</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
	<i>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</i>	
<b>16.</b>	<b>Next Meeting dates</b>	
	<i>To consider and approve the following dates: 19.1 Draft June minutes to be circulated – by Monday 21<sup>st</sup> June 21 19.2 Agenda items and Reports for June meeting to be submitted to Clerk – by midday Monday 5<sup>th</sup> July for Agenda to be sent out. 19.3 Next meeting to take place Monday 12<sup>th</sup> July 2021, venue/method to be confirmed.</i>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at [www.waddington.website](http://www.waddington.website)

# WADDINGTON PARISH COUNCIL REPORT TO THE COUNCIL

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Meeting Date: Monday 14<sup>th</sup> June 2021  
Title: HARP update  
Submitted By: Cllr Darren Taylor

## 1. PURPOSE

- 1.1. To inform the Council of the developments with HARP since the last full meeting of the Parish Council on 10<sup>th</sup> May 2021.

## 2. ISSUES

- 2.1. The dedicated HARP section of the [waddington.website/harp](http://waddington.website/harp) has not been updated since the last meeting.
- 2.2. Information received suggests that July is the earliest that the Lancashire County Council planning application submitted by Armstrong Aggregates Ltd would be heard by LCC's planning committee. This relates to the proposed deposition of spoil from the HARP tunnels into Waddington Fell Quarry. Our response has been submitted since the last meeting and widely circulated, it can be downloaded from the LCC planning portal [here](#).
- 2.3. One HARP update email has been circulated since the last meeting to inform our 200+ subscribers of a recent update to the United Utilities interactive website, specifically the Google Map therein which details where the project will seek to widen roads and remove verges along Slaidburn Road and elsewhere. We have been assured landowners were prior informed of the proposed measures to facilitate HGV's passing.
- 2.4. Our circulation also provided information about a Webinar held on Thursday 3<sup>rd</sup> June 2021 by the United Utilities HARP Consultation Team, which included an input from the principle engineer and the environment lead. The webinar was attended by around 70 comprising of residents and councillors from neighbouring parishes, from Clitheroe to Lancaster. It was clear that many of those attending from neighbouring parishes have only recently become aware of the programme of work and its likely impact on their communities, recent social media posts also reflect this position.
- 2.5. There was no new content presented at the webinar over and above what this council has circulated via our website and subscription email service.
- 2.6. It has been confirmed today that the United Utilities planning application to Ribble Valley Borough Council in relation to the HARP tunnelling works and on/off haul road proposals is still intended to be submitted at the end of this month when the statutory consultation process will commence.

## 3. RECOMMEND THAT THE COUNCIL

- 3.1. Note the content of this update.
- 3.2. Debate any additional action to be taken by the Council at this point in time.

Councillor D. Taylor  
9<sup>th</sup> June 2021

# Waddington Parish Council

Financial Activities  
10 May - 10 June, 2021

	TOTAL
<b>Income</b>	
Allotment Income from Tenants	
Reimbursement of skip hire	20.00
<b>Total Allotment Income from Tenants</b>	<b>20.00</b>
Pavilion Income	
Electricity meter takings	2.00
Marquee rental	50.00
<b>Total Pavilion Income</b>	<b>52.00</b>
Playing Fields Income	100.00
Refunds	135.36
VAT Reclaimed from HMRC	598.18
<b>Total Income</b>	<b>£905.54</b>
<b>TOTAL</b>	<b>£905.54</b>
<b>Expenditures</b>	
Allotment Expenditure	
Water charges	61.70
<b>Total Allotment Expenditure</b>	<b>61.70</b>
Information Technology	
Software Subscriptions	29.09
<b>Total Information Technology</b>	<b>29.09</b>
Maintenance	
Cleaning	80.00
Planting	321.90
<b>Total Maintenance</b>	<b>401.90</b>
Office/Admin	
Printer Cartridges	24.99
Printing - External	5.61
Reference Books	51.50
Stationery	29.49
<b>Total Office/Admin</b>	<b>111.59</b>
Other Professional Services	
SLCC Subscription	120.00
<b>Total Other Professional Services</b>	<b>120.00</b>
Pavilion	
Water supply	30.27
<b>Total Pavilion</b>	<b>30.27</b>
Payroll Expenses	
Taxes	7.49
Wages	798.04
<b>Total Payroll Expenses</b>	<b>805.53</b>
Playground	
Repair and maintenance	10.00
<b>Total Playground</b>	<b>10.00</b>
VAT Paid on Purchases/Services	
VAT reclaimable at 20%	2.80
<b>Total VAT Paid on Purchases/Services</b>	<b>2.80</b>
<b>Total Expenditures</b>	<b>£1,572.88</b>
<b>NET OPERATING INCOME</b>	<b>£ -667.34</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£ -667.34</b>