

# Waddington Parish Council

Clerk: **Mrs Carol Baird**  
4 Park Avenue  
Clitheroe  
Lancashire  
BB7 2HW  
Tel: 07581 187615  
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## Local Government Act 1972 Meeting of Waddington Parish Council

Monday 14<sup>th</sup> February 2022 7.30pm at St Helen's Refectory, St Helen's Church, Waddington.

### Minutes

*Minutes from our meetings are normally reviewed and agreed at the following scheduled meeting and thereafter published to the village website. Draft minutes are usually posted on the village noticeboards and website for expedience before they have been officially approved and signed off at the next WPC meeting.*

		Ref no. & Cllrs Proposing & Seconding
<b>1.</b>	<b>Introduction</b>	
	Cllr Rattigan welcomed Councillors and members of the public to the meeting.	
<b>2.</b>	<b>Attendance and Apologies</b>	
	The attendance of WPC Councillors John Rattigan, Roy Edmondson, Chris Sullivan, Sarah Whitwell (nee Bolton), Liz Cox, Cathie Melvin, Richard Harrison, and RVBC Cllr Bob Buller were recorded. Also in attendance were Carol Baird, Parish Clerk & RFO, and four members of the public; Rev Christopher Wood, Sam Anderton, Nicola Wareing and Sara Edmondson.	
<b>3.</b>	<b>Declarations of Interest</b>	
	There were the following declarations of pecuniary or personal interests received from Councillors in matters identified in the agenda: Planning permission for the Twitter Barn – Cllr Whitwell declared an interest on this item and also the broken gate on the Croft. Planning permission for The Tannery – Liz Cox declared an interest.	
<b>4.</b>	<b>Public Participation</b>	
	There were several items raised by members of the public: <b>Flooding issues on Waddington Road</b> – Sam Anderton and Nicola Waring raised the issue of flooding outside their house on Waddow View over the last two years. The issue is more than just a blocked drain, as it has regularly been cleared by Mr Anderton and LCC. RVBC Cllr Buller responded that Mr Edwards has taken on a new role at LCC Highways and it might make a difference. Cllr Rattigan confirmed WPC will support taking the matter further. <b>Coronation Gardens Committee</b> – have asked WPC to investigate how the war memorial can be cleaned, and if the remembrance wreathes can be removed from the cenotaph. Cllr Rattigan asked the Clerk will get quotations for cleaning the cenotaph and the Clerk has already removed the wreaths for safe-keeping.	

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<b>5.</b>	<b>Minutes of previous meeting</b>	
	The accuracy of the Minutes of the previous Waddington Parish Council Meeting held on the 13 <sup>th</sup> December 2021 were agreed and signed by the Chair.	22/02/005 Prop. Cllr RE Sec. Cllr SB
<b>6.</b>	<b>Any matters arising from the minutes &amp; not covered on this Agenda (resolutions closed &amp; not requiring being on Agenda)</b>	
	<b>Defibrillator update</b> – a loan device has now been installed in the telephone kiosk whilst the original device is being analysed. <b>Waddow Grove blocked gullies</b> – reported and visited by LCC who cleared the drains and declared the matter as resolved. The residents are not satisfied as the flooding continues. Cllr Rattigan asked for the item of Flooding issues in Waddington to be on the Agenda for the WPC March 22 meeting.	
<b>7.</b>	<b>Waddington Parish Council Leaflet/Flyer</b>	
	Sara Edmondson gave advice on how to write, produce, and print a leaflet publicising the work of the Parish Council and a public meeting to discuss Platinum Jubilee events for Waddington residents via a leaflet/flyer. <b>The venue for the public meeting to discuss the Platinum Jubilee events in Waddington – at the Methodist Church Hall on Monday 21<sup>st</sup> March 7.30pm</b> (note this date and venue has now been confirmed) It was resolved to accept the estimates for the production of 500 A4 leaflets and the cost allocated to the Platinum Jubilee budget. Sara Edmondson has offered her writing and design services for free. This is to also include A3 colour posters for advertising the public meeting. Sara was thanked by Cllr Rattigan for her volunteer work in producing the leaflet.	22/02/07 Prop. Cllr CS Sec. Cllr JR
<b>8.</b>	<b>Haweswater Aqueduct Resilience Programme</b>	
	Cllr Rattigan provided a verbal update on HARP. The planning applications are still at consultation stage and awaiting additional information.	
<b>9.</b>	<b>Updates from Committees</b>	
	<b>Staff Committee</b> 9.1 The staff report by Cllr Rattigan was received and noted with no comments. 9.2 The new staff contract for the Clerk was received and noted with no comments. The Clerk left the meeting at this point. 9.3 The proposed additional paid tasks for the Clerk over and above the 6 hours a week paid currently was discussed. It was resolved that the Archive task could be started, and Cllr Rattigan be informed of the hours per week that the task was taking. Other additional hours for meetings etc were to be agreed in advance with Cllr Rattigan and Cllr Cox.	22/02/9.2 Prop. Cllr CS Sec. Cllr RH 22/02/9.3 Prop. Cllr CS Sec. Cllr RE

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	<p>The Clerk re-joined the meeting.</p> <p><b>Finance Committee</b></p> <p>9.4 School Path problems and hedge issue. As the school path land and hedge were gifted to WPC, it was agreed for the quotation submitted to be accepted for the hedge to be cut on both sides, and for the moss to be removed on the path. The Clerk to give the go-ahead for the work to be done over the half term school holiday – if not then as soon as is practicable. LCC to be pursued to cut the roadside.</p> <p>9.5 Update on the outcome of the self-referral VAT matter. Cllr Rattigan updated the meeting about a letter from HMRC who are closing the self-referral query, having investigated the issue and confirming they are taking no further action. Cllr Rattigan has shared this information with Waddington FC President/Chair Adrian Hurst.</p> <p>9.6 Cllr Richard Harrison was voted on to the Finance Committee to fill the vacancy. The next Finance Committee meeting date is to be agreed, to discuss the end of year accounts and Audit.</p>	<p>22/02/9.4 Prop. Cllr RH Sec. Cllr LC</p> <p>22/02/9.5 Prop. Cllr RE Sec. Cllr LC</p> <p>22/02/9.6 Prop. Cllr JR Sec. Cllr SW</p>
<b>10.</b>	<b>Monthly Financial Reporting</b>	
	The monthly finance report was circulated to Council, received, and noted. There were no questions.	
<b>11.</b>	<b>Council's Policy Documents</b>	
	The RVBC policy on Handling Intimidation was adopted by WPC and will be posted on the website.	22/02/11 Prop.Cllr RE Sec. Cllr SB
<b>12.</b>	<b>Allotments</b>	
	<p>The Alms Houses Waddington Hospital Trust owns the allotment land and John Pallister &amp; Son act as the land agent between the Alms Houses Trust and WPC who manages the allotments. A new WPC tenancy agreement is being co-ordinated by John Pallister Land Agents.</p> <p>An Allotment report was prepared by Cllr Rattigan, and the Clerk showed photographs of the allotments from a recent visit by the Clerk and Cllrs Rattigan and Melvin. Cllr Cox shared a draft Tenancy Agreement. The reports raised several issues which will be reflected in the new Tenancy agreement; one of these is that non-residents of Waddington Parish, who are current tenants, can continue to keep their allotments.</p> <p>The allotment tenancy agreements will be sent out by post to tenants within the next month. The allotment tenancy will be accompanied by a letter inviting allotment holders to an <b>Allotment holders meeting on Monday 14<sup>th</sup> March at 6.30pm in St Helen's Refectory.</b></p> <p><b>Potential Community Orchard</b> Rev Christopher Wood, an Alms Houses Trustee, was invited to provide information relating to a potential Community Orchard and the involvement of WPC.</p>	

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	The Alms Houses Trust has suggested a Community Orchard is planned as a joint enterprise with WPC. Cllr Rattigan confirmed that WPC were interested in pursuing this joint venture.	
<b>13.</b>	<b>Best Kept Village Competition</b>	
	It was unanimously resolved that WPC do not to enter the BKVC competition this year.	22/02/13 Prop. Cllr RH Sec. Cllr JR
<b>14.</b>	<b>Preparations for the Queen's Platinum Jubilee 2-5<sup>th</sup> June 2022</b>	
	Clerk Carol Baird gave a verbal update on the latest National plans for the Platinum Jubilee celebrations. A date and venue for a public meeting of Waddington Residents to discuss what they would like in terms of Celebrations for the Platinum Jubilee was agreed as <b>Monday 21<sup>st</sup> March 7.30pm at the Methodist Church Hall, The Square, Waddington.</b>	
<b>15.</b>	<b>Planning Applications</b>	
	No comments were made on the following planning applications. 3/2021/1294 Dated 05/01/2022 Development Address: Twitter Bridge Farm Barn, Twitter Bridge Farm, Twitter Lane Waddington BB7 3LL Discharge of Condition 6 (Bat Boxes) of application 3/2018/0750. 3/2022/0033 Dated 06/01/2022 Development Address: 95 Rowan Avenue Shireburn Park Edisford Road Waddington BB7 3LB Goat Willow at the rear of plot 95. Crown clean and side reduction to the North side to reduce the weight on the unions. Application for tree works 3/2022/0076 Dated 07/02/2022 Development Address: The Old Tannery, Edisford Rd, Waddington. Proposed single storey garden room to the rear. Application for full consent 3/2022/0081 21/02/2022 Development Address: Woodseave Barn Cross Lane Waddington BB7 3JH Variation of condition no. 2 (Approved Plans) of planning permission 3/2021/0779 to formalise design changes made to the approved scheme. Variation of Condition	
<b>16.</b>	<b>Partnership Meetings</b>	
	An invitation for Councillors to attend the LCC Highways meeting 19/03/22 was shared, as was the new 'Who is Who at RVBC' document. RVBC Councillor Bob Buller informed the meeting of the LCC Maps facility entitled LCC Mario. This will prove very useful for WPC.	
<b>17</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
	<b>Helicopter landing of HRH Duke and Duchess of Cambridge on Waddington Playing fields 20/1/22</b> Cllr Rattigan updated the meeting on the confidential nature of the arrangements made by the security officers for the Duke and Duchess to land their helicopter on the Waddington Playing fields.	

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	<p><b>Broken gate on the Croft, Edisford Rd exit</b>          Cllr Whitwell updated the meeting that the Croft is used as a grazing field and the gate will be replaced by Lancashire County Council as it is a public right of way.</p> <p><b>Escaping hens onto play area on Twitter Lane playing field</b>          The landowner will be contacted to try to resolve the situation.</p> <p><b>Broken glass incident on Clitheroe Rd/Waddow view junction</b>          Cllr Rattigan reported the incident to the police and to LCC Highways.</p> <p><b>An Email Survey</b> on Electric car clubs in the community was completed by Cllr Rattigan</p> <p><b>Country Kitchen Café</b> - Clerk Carol Baird and Cllr Edmondson updated the meeting that the tenant and lessor of the café has been spoken to and they hoping the café will be open by Easter.</p> <p>The items listed in the agenda as being deferred to subsequent Agendas was confirmed.</p>	
<b>18.</b>	<b>Next Meeting Dates</b>	
	<p>The following dates were agreed:</p> <p>18.1 Revised meeting dates for 2022</p> <p>18.2 Agenda items and Reports for March meeting to be submitted to the Clerk – by midday Monday 7<sup>th</sup> March 22.</p> <p>18.3 Next meeting to take place Monday 14<sup>th</sup> March 2022, 7.30pm at St Helen’s church Refectory meeting room, preceded by the Allotment Holders meeting at 6.30pm.</p> <p>The meeting closed at 10.08pm.</p>	

All our Agendas and Minutes together with further information about your Parish Council and its activities can be found online at [www.waddington.website](http://www.waddington.website)

Minutes to be agreed and signed by the Chair at the meeting in March 2022.