

# Waddington Parish Council

**Clerk:** Mrs Natalie Cox  
3 Knunck Knowles Drive  
Clitheroe  
Lancs BB7 2JF

**Tel:** 01200 424535  
07904 846063

**Email:** [natcox73@hotmail.com](mailto:natcox73@hotmail.com)

**Website email:** [info@waddingtonvillage.co.uk](mailto:info@waddingtonvillage.co.uk)

---

## Meeting of Waddington Parish Council The Village Club – 7.30pm on 14<sup>th</sup> December 2015

### 1. To receive apologies for absence

#### **Present:**

Councillor D Parker (DP)  
Councillor R Edmondson (RE)  
Councillor L Haworth (LH)  
Councillor M Colley (MC)  
Councillor J Hilton (JH)

#### **Apologies:**

Councillor G Fisher; Councillor B Hilton; Councillor P Elms

#### **In attendance:**

Natalie Cox (NC) – Clerk to the Parish Council

### 2. To approve as correct the minutes of the previous meeting.

The minutes of the previous meeting in November 2015 were approved for accuracy and signed by the Chairman - Cllr Doug Parker.

### 3. Matters arising from the minutes of the last meeting (not covered elsewhere)

#### 3.1 Environment Agency Updates

The PowerPoint presentation shown at the last meeting, which was to have been put on the Waddington website has not been sent by the EA.

DP reported that a maintenance survey is to be carried out in 2016.

Concerns were raised by LH regarding the flooding in the village over the weekend and the need for the Parish Council to put in place a Community Emergency Plan and also look at providing flood defences (sandbags or similar) that can be accessed by vulnerable villagers in times of emergency.

**Decision: To formulate a Community Emergency Plan for Waddington to identify vulnerable individuals and ensure it encompasses flooding, other extreme weather conditions and widespread power failure etc.**

**Action: JH and NC to look at putting the CEP together.**

**Action: DP to chase a copy of the EA presentation and forward to NC.**

**Action: The residents of Coars Farm to be contacted asking about the siting of a suitable storage unit/container for the sandbags.**

**Action: To consider having a central telephone contact in the village in case of emergencies.**

### **3.2 Community Road Watch / SPIDS**

NC reported that she has been in contact with LCC regarding solar powered SPIDS but is still waiting for a response.

**Action: NC to pursue**

### **3.3 Community First Aid event**

Some residents have been asking about the defibrillator and how it works.

**Decision: It was agreed to ask Matthew Dugdale and/or Simon Doyle to attend the January meeting of Waddington Parish Council to offer instruction and demonstrate how the village defib works.**

**Action: To offer some instruction via the parish noticeboards and website to village residents about how the defib works.**

**Action: To advertise through the Clitheroe Advertiser, noticeboards, the website & potentially a village flyer the possibility of the parish council hosting a short course in First Aid in February.**

### **3.4 Christmas Tree Lights**

The newly purchased lights have been put on the village tree but are not “twinkling” as they should. There were no instructions sent with the lights but it is thought that the two new transformers that were provided should have been installed.

Councillor Fisher is speaking to colleagues on Chatburn Parish Council regarding the installation of their festive lights as both sets were purchased from the same company.

**Action: To ensure that the lights, and transformers, are stored securely once the tree is taken – the date of which needs confirming with Dove Syke Nursery.**

### **3.5 Neighbourhood Plans**

NC has done some research to see if there is any funding available to help complete these forms.

**Action: NC to pursue**

### **3.6 The Queen’s 90<sup>th</sup> birthday**

No update at the meeting.

### **3.7 LCC bus service consultation**

Subsidies are to be withdrawn by LCC and the proposal is that parish councils form their own community transport companies or join together to form transport cooperatives to “fill the gaps”.

**Action: DP, JH & NC to attend a consultation meeting at RVBC on December 16<sup>th</sup> before responding appropriately on WPC’s behalf.**

### **3.8 War memorial**

DP had sent further information following a request from Historic England. There has been no update regarding the designation application, however a website link has been received about cleaning memorials.

**Action: NC to follow-up.**

## **4. Police Newsletter**

No update.

## **5. Planning applications**

### **5.1 Resubmission of planning application 3/2015/0302 Variation of condition 6 of planning permission 3/2012/0409 to allow use as a wedding venue for up to 40 days per year at The Outbarn, Clough Bottom, Rabbit Lane, Bashall Eaves, BB7 3NA**

It was noted that Councillor John Hilton declared an interest in the above application due to a conflict of interest.

The application is a resubmission of a previous plan that was withdrawn which attempts to address concerns relating to traffic. Councillors said RVBC should be asked how the venue's one-way system is enforced.

***Decision: Councillors agreed to write again to RVBC with the parish council's objection to the plan.***

## **6. Village Maintenance & Lengthsman**

NC had spoken to the parish council clerk from Newton who had provided some information regarding the duties carried out by their lengthsman and the contract which they use. The lengthsman is self-employed to ensure the correct public liability insurance is in place. He is paid to work a set number of hours weekly on a flexible basis. Newton Parish Council joined with a neighbouring parish council to share the cost of employing a lengthsman and received funding secured with the help of their local countryside officer and the Forest of Bowland AONB.

***Decision: NC to speak to the clerk of West Bradford Parish Council to ascertain whether Waddington Parish Council could work in conjunction with them as with the scheme in Newton.***

***Decision: NC to look at funding possibilities.***

***Decision: DP to speak to Andrew Herd to ascertain whether he would be interested in the post.***

## **7. Allotment update**

NC has been in touch with all the current allotment holders who have not returned their tenancy agreements for 2016, or paid their rent.

Everyone, except the current tenant of number 17 has replied to say they are keen to continue with their tenancy.

***Decision: DP to call on the tenant of number 17 and ascertain their position.***

***Decision: DP and RE to check plot 2 after concerns were raised at the annual Allotment Holders' meeting.***

## **8. Accounts**

### **8.1 Expenditure/Income update from 9/11/15 to 2/12/15**

The amount in the bank was £16,619.51

### **8.2 Finance Course**

NC has booked on to a LALC course in February.

## **9. Best Kept Village Competition**

It was noted that two invoices for 18 hours work cleaning and tidying the village had been submitted to the clerk. They have now been paid by NC after she had clarified the position with DP.

***Decision: In future, clarification be sought about any paid work which is being carried out on WPC's behalf.***

**Decision: BKVC judge Peter Foley to be asked to look round the village in the spring and advise WPC by making recommendations about work which could be carried out to improve the village.**

**10. Correspondence received**

**10.1 LCC Winter briefing**

The report regarding the county's preparations for winter was noted and no action was deemed necessary.

**10.2 LCC Civic Carol Service**

The invitation was noted although no representative from WPC will be present.

**10.3 Electoral review**

The report from the Local Government Boundary Commission regarding a review of the county was noted. No action was deemed necessary and no comment will be made.

**10.4 LALC**

The latest meeting on December 8<sup>th</sup> was noted.

**10.5 Champion Bowland funding**

**Action: It was suggested that the notification of funding been forwarded to Pat Hatherall for the Coronation Gardens.**

**10.6 ROSPA update**

Three low risk items were identified on the report which need attention.

**Action: LH to look in to.**

**10.7 Traffic**

Ken Jackson had contacted WPC informing them of a vehicle which has been parked in the village square for two months.

**Decision: JH to contact the police about the vehicle.**

**11. Borough Council update**

No report as neither borough councillor was present.

**12. AOB**

None was raised.

**The date of the next Parish Council meeting is: Monday, January 11th 2016 in the Village Club, Clitheroe Road at 7.30pm.**

**All villagers are very welcome to attend any of the WPC meetings.**

**Approved:** Signed:.....

**Date:** January 2016