

Waddington Parish Council

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Meeting of Waddington Parish Council
The Village Club – on September 11th 2017

1. Apologies for absence

Present: Coun Doug Parker, Coun Roy Edmondson, Coun Liz Haworth, Coun John Hilton, Coun Gil Fisher

In attendance: Natalie Cox (Clerk to the Parish Council), Mr Colin Hirst (RVBC)

Apologies: Coun Michael Colley, Coun Paul Elms, Coun Bridget Hilton & County Coun David Smith

2. Minutes of the last meeting to be approved and signed

The minutes of the last meeting were approved and signed by the Chairman Coun Doug Parker.

3. Colin Hirst – RVBC re Neighbourhood / Parish Plans

Mr Hirst explained the history behind the establishment & development of Neighbourhood Plans which now can be adopted to form part of the statutory planning system. These plans can influence the type of housing which can be built in an area and in a positive and pro-active way can help determine the scale & nature of housing development; the use of land and design standards. An NP must be subject to a public referendum to ensure the local community supports it. Mr Hirst said the council's SHLAAR could be used as a starting point for an NP as it identifies future potential housing sites in the borough.

In the first instance, it is suggested that a local steering group be assigned to start the process; a variety of agencies including the CPRE and the Government Agency Locality have documents which can be of assistance. Community support is of paramount importance as putting an NP together costs time and money as a lot of evidence is needed to support the document. It can take more than three years for the process to be completed and it must be evidenced via a website & notes and minutes of meetings have to be published & documented. Advisors such as Kirkwells in Burnley can be appointed to help with the process & on occasion parishes have raised the precept to pay for the consultant. Government money is also available to help fund various aspects of the work.

Once a formal approach has been made to RVBC to have the area designated, a formal consultation process must get underway; however, there are other routes open to parishes etc instead of NPs such as Neighbourhood Development Orders.

An NP must not be at odds with the Local Plan, but be a local interpretation of guidelines. Once it has been examined and recommendations made and approved, a referendum is held and from that the plan is made and becomes part of the Local Development Plan. The NP also needs to be reviewed in due course.

It was felt that Waddington could benefit from having some starter homes and bungalows.

The parish council must now decide whether to take on the idea of having an NP; if it decides to go ahead a community evening/event would need to be held which would be publicised via the noticeboards and website, via a leaflet drop or through social media.

Lancaster, Eden Valley and the Fylde all have examples of NPs which have been successful.

4. Borough Council / County Council update

None given however County Coun Smith had been in touch since the last meeting to say LCC had some additional funds for road improvement works.

Decision: It was agreed that the main road through Waddington be put forward for resurfacing work.

5. Matters arising from the last meeting (not covered elsewhere on the agenda)

5.1 Play equipment – donation

A letter had been sent to members of the Duck Race Committee thanking them for the donation.

Decision: It was agreed that a further formal thank you be published via the village website.

5.2 Pavilion – meter updates

Neil Dunn will be asked to the next meeting to discuss the football club. JH reported that the seals remain intact on the meters and there had been no usage. The coin slots have now been altered to take new, and old, £1 coins.

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5.3 Parish Plan/Questionnaire

To be on the agenda for next month

5.4 PROW – footpath 24

A letter of acknowledgement had been received from LCC

5.5 Land to the north side of Clitheroe Road

A letter had been sent to the landowner, with a copy also sent to RVBC.

5.6 Fence surrounding The Croft

Mr Graham Whitwell had sent a response to a letter sent to St Helen's Church regarding the perimeter fence on the Croft. He said in future any concerns regarding the Croft should be sent directly to him.

Decision: It was agreed to send a copy of the letter to the residents who had expressed concerns about the fence.

6. Village maintenance / Allotments

Prior to the parish council meeting, members had carried out a site visit to the allotments to assess them.

Decision: It was agreed to discuss the matter in more detail at the next meeting.

6.1 Fire extinguisher – annual service

The annual checks have been carried out.

Action: It was decided to ask Pendle Nu-Tech the price for replacing the extinguishers on an annual basis.

6.2 Village stocks

Thanks had been expressed by a local resident for the work which had been carried out to improve the fencing etc.

6.4 RoSPA report

Decision: It was agreed that the report would be looked at in more detail at the next meeting.

7. Planning

7.1 **3/2017/0674** Demolition of The Moorcock Inn and erection of four dwellings including associated drives, gardens & external landscaping works. Creation of work from home office/studio space. Resubmission of 3/2016/0587.

Decision needed between meetings so following consultation a letter of support was sent to RVBC.

7.2 **3/2017/0684** Application for tree works to reduce two limbs of Scotts Pine Tree at Waddington Old Hall, Clitheroe Road, Waddington, BB7 3HP.

Decision needed between meetings; no objection.

7.3 **3/2017/0789** Application for tree works to sycamore tree (thin by 15% and crown raise) at 18 Orchard Drive, Shireburne Caravan Park, Edisford Road, Waddington, BB7 2LB

Decision: No objection

7.4 **3/2017/0695** Change of use of existing single-storey detached store, and erection of additional single storey timber building to form two letting bedrooms for use in association with the Lower Buck Inn, Twitter Lane, Waddington, BB7 3HU.

Decision: No objection

7.5 **3/2017/0766** Removal of two existing cantilever roof structures and replace with single span roof, Yorkshire boarded down to eaves at both ends. Slate blue fibre sheets to be used for roof.

Decision: No objection

8. Accounts

8.1 Expenditure and income updated from 12/6/17 to 1/8/17

<u>Expenditure (items over £100)</u>	Clerk's salary (July)	£310.23
	Work to bench	£179.99
	Work to stocks	£164.00
	Work to bench	£145.00
	Clerk's salary (August)	£310.23

Balance: £18, 597.33

NB For more details about the parish council accounts, please contact the clerk.

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8.2 Conclusion of annual external audit

The annual external audit process had been completed and the necessary information will be published via the village website.

9. Correspondence (items for information only unless otherwise stated)

9.1 RVBC

9.1.1 Planning & Development Committee agenda for 27/7/17 & 31/8/17

9.1.2 CAB – poster

9.1.3 Volunteer training programme

9.1.4 Health & Wellbeing Showcase

9.2 LALC

9.2.1 Ribble Valley Area Committee – minutes

10. AOB

10.1 SPiD

The new SPiD has now been active at all three locations in the village. A summary document has been put together by JH and will be published on the website. Generally, the overview shows that vehicles travel faster on West Bradford Road.

Decision: It was agreed to put the SPiD on West Bradford Road twice in every cycle, compared to once at the other two locations.

10.2 Donation of SPiD

JH reported that there have been three expressions of interest in the old battery powered SPiD. Further information had been sent when requested.

Decision: It was agreed to ask for a donation of £100 and that the SPiD be offered on a “first come, first served” basis.

10.3 Vehicles on the Fell Road

Concern was expressed about a vehicle parking near the Higher Buck.

10.4 Lamppost

It was noted that there is a light out between 15 and 16 Queensway.

Action: NC to report the matter on LCC’s “Report It” website.

10.5 Himalayan Balsam

Decision: It was agreed that Andrew Herd be asked to carry out the work.

very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.