

Waddington Parish Council

Clerk: Mrs Carol Baird
4 Park Avenue
Clitheroe
Lancashire
BB7 2HW
Tel: 07581 187615
Email: parishclerk@waddington.website

Local Government Act 1972

Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 11th October 2021 at 7:30pm at Waddow Hall.



C. Baird (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

ALL ATTENDEES ARE ASKED TO TAKE A LATERAL FLOW TEST 12HRS BEFORE ATTENDING.

1. Attendance and Apologies	
	<i>To note attendance and to receive & approve apologies for absence.</i>
2. Introduction	
	<i>Chair to welcome Councillors and members of the public. A COVID secure risk assessment has been conducted and measures will be in place. All attendees are requested to wear a face mask on attendance, unless exempt, and to only remove masks when seated at least 2 metres from another. You may choose to wear a mask throughout the meeting. Chair to confirm the practice and procedure for the meeting and set time limits for external speakers.</i>
3. Declarations of interest	
	<i>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</i>
4. Public Participation (max 5 mins per person)	
	<i>To adjourn and hear from members of the public wishing to speak at the meeting (non-residents of Waddington to be heard at the discretion of the Chair).</i>
5. Minutes of previous Meeting	
	<i>To resolve to confirm accuracy of the Minutes of Waddington Parish Council meeting held on Monday 13th September 21 - to be signed off by the Chair.</i>
	Draft Minutes of meeting 13/09/21
6. Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	<i>Lending library – update on progress LCC Highways – update on progress of flooding reports and blocked grates.</i>
7. Haweswater Aqueduct Resilience Programme (HARP)	
	<i>To receive and note a brief verbal update from Cllr Taylor regarding HARP.</i>
8. Updates from Committees	
	<i>Personnel Committee – first meeting to take place in November 21. Finance Committee – meeting date tbc in October/November</i>

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9.	Monthly Financial Reporting	
	<i>To receive and note the monthly report prepared and circulated by the Responsible Financial Officer, Mrs Baird.</i>	<i>Monthly report circulated</i>
10.	Council's Policy Documents	
	<i>To receive and note a revised WPC policy timetable.</i>	<i>Revised WPC policy timetable circulated</i>
11.	Allotments	
	<i>To agree date for allotment holders meeting and arrangements</i>	
12.	Preparations for the Queen's Platinum Jubilee 2-5th June 2022	
	<i>To review and note the options for commemorating the Queen's Platinum Jubilee.</i>	<i>Brochure circulated to Councillors</i>
13.	Planning Applications	
	3/2021/0801 Kelvedon, Beechthorpe Avenue, Waddington BB7 3HT Proposed demolition of a single storey kitchen. Construction of 2 storey side extension and single storey rear extension. Applications for full consent.	<i>Circulated to Cllrs between meetings for comment</i>
14.	Partnership Meetings	
	<i>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates</i>	
15.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<i>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</i> - Confirmation of WPC presence at Memorial service for Remembrance Sunday and provision of Memorial wreath and lamppost poppies.	
16.	Next Meeting dates	
	<i>To consider and approve the following dates:</i> 16.1 Draft October minutes to be circulated before the November meeting. Please note Clerk will be changing one 6-hour workday from Monday 25 th October to Wednesday 27 th October. 16.2 Agenda items and Reports for November 8th meeting to be submitted to Clerk – by midday Monday 1 st November. 16.3 Next meeting to take place Monday 8 th November 2021	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at www.waddington.website

www.waddington.website/parishcouncil