

Waddington Parish Council

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Meeting of Waddington Parish Council The Village Club – 7.30pm on 11th April 2016

1. To receive apologies for absence

Present

Councillor Doug Parker (Chairman); Councillor Roy Edmondson; Councillor Liz Haworth; Councillor John Hilton
Councillor Gil Fisher;

Apologies

Councillor Michael Colley, Councillor Paul Elms

In attendance

Natalie Cox (Clerk to the Parish Council)

2. Minutes of the last meeting to be approved and signed

The minutes of the last meeting were approved and signed by the Chairman Councillor Doug Parker.

6.2 3/2016/0243 Change of use from Class D1 to a mixed use within Class D1 and D2 to allow use as a wedding venue for up to 40 days per year. The Outbarn, Clough Bottom, Rabbit Lane, Bashall Eaves, BB7 3NA (Circulated to councillors prior to the meeting)

JH declared an interest in the item.

Concerns relating to passing places and the width of the road were again raised.

Questions were also asked about why the access route recommends vehicle travel to and from the venue at a distance of 1.7 miles towards Waddington through farmyards and passed a number of residential properties, rather than the 0.7 miles towards the main carriageway at Bashall Eaves.

Decision: It was agreed that the Parish Council's view has not changed and a response will be sent accordingly to RVBC.

Decision: NC to draft the letter and circulate to councillors for approval.

3. Matters arising from the last meeting (not covered elsewhere)

3.1 SpIDS

NC is still pursuing to further quotes. One brochure had been sent on the day of the meeting.

Action: NC to continue to pursue two further quotes for solar powered SpIDS.

3.2 Community First Aid event

It was generally felt that the event had been well received by all who had attended.

Action: NC to send a report to the Clitheroe Advertiser.

3.3 LCC bus service

DP said there seemed to have been no apparent changes to the bus timetable in Waddington.

Action: DP to contact Holmeswood and ascertain if there had been any changes.

3.4 Recreation ground utility bills

NC has asked MC to look into the matter.

3.5 Parking letter (circulated prior to the meeting)

GF suggested that an additional sentence be added to the parking letter in case the vehicle in question belongs to a visitor to the village.

Action: NC to re-draft and circulate to councillors.

4. Police Newsletter

No updates for Waddington.

Please note: The website www.stayintheknow.co.uk which provides useful local information.

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5. Village Maintenance

5.1 Holden Clough/War Memorial

As noted on the last minutes, NC spoke to PH. She confirmed that Holden Clough maintain the planters around the base of the memorial, but the strip of land behind it (on the brook side) is currently weeded and planted by the Coronation Gardens Committee to keep it tidy. She also said that Holden Clough maintain the bed near Ramsden Terrace.

Decision: It was agreed to offer money to PH for the Coronation Gardens if they need, or to suggest they ask for financial support as and when required.

Please note: any issues with highways can be reported to Lancashire County Council by using the following "Report it" link: <http://www.lancashire.gov.uk/roads-parking-and-travel/fault-search.aspx>

6. Planning

6.1 3/2016/0117 Prior approval sought for the demolition of existing conservatory and replace with single storey garden room to rear 4m long, 3.6m high, 2.4m height to eaves. 44 Waddow Grove.

Decision: Needed between meetings so discussed with DP – no objection.

6.2 3/2016/0243 Change of use from Class D1 to a mixed use within Class D1 and D2 to allow use as a wedding venue for up to 40 days per year. The Outbarn, Clough Bottom, Rabbit Lane, Bashall Eaves, BB7 3NA (Circulated to councillors prior to meeting)

Action: Moved to first item on agenda.

6.3 3/2016/0292 Proposed single storey extension to side. 15 Queensway, Waddington, BB7 3HL (Circulated to councillors prior to the meeting).

Decision: No objection.

7. Best Kept Village Competition

7.1 "Clean for the Queen" and village tidy-up

Following discussion about work which needs carrying out, it was suggested that Andrew Herd be asked to clean the signs around The Croft and Church Close and Alex Silverwood be asked to carry out some spraying in mid-May.

Decision: DP to speak to Andrew Herd and Alex Silverwood.

Decision: It was agreed to have a village tidy-up on Tuesday, May 10th meeting at 7pm at the Village Club.

7.2 Circulation of the Judges Report from 2015

In the past the Judges Report from the BKVC has been circulated, with an accompanying letter, to all the premises which have been entered in the 2016 competition.

Decision: NC to circulate copies of the report and letter accordingly.

8. Allotments

NC had been contacted by Danielle Ellis who had inquired about the tenancy of plot 17. She was informed that the plot had already been re-let, and that the Parish Council's policy is now to let tenants only have one plot at any one time.

Decision: DP & RE to visit the plots to carry out a full site inspection.

9. Community Emergency Plan

NC has been given the names of three individuals who are happy for their details to be included in the CEP. JH & NC will continue to work on the file.

10. Queen's 90th birthday celebrations (June 11th)

Events on the day will include a "best crown competition" and some traditional races, two sets from Slaidburn Silver Band and two sets from Compared To What.

Decision: It was agreed that a flyer will be sent to all homes in village, and to the school, before May 10th including details of the "Clean for the Queen" and outline of the itinerary for June 11th.

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11. Accounts

11.1 Expenditure and Income Update from 13/3/16 to 11/4/16

The balance at 31/3/16 was £8,997.86.

11.2 End of year accounts & financial position

NC gave a verbal Finance Report for the y/e 31/03/2015 as the formal bank reconciliation had not been received (*nb the bank statement was received in the post on 13/4/16*).

The opening balance at 31st March 2015 was £11,484.05. The income over the financial year was £22,470.73 and the expenditure £17,984.54 leaving a balance to carry forward of £8,997.86. The overall accounts for the year show a loss of £2,200 due in part to the expense of replacing the Parish Council laptop and also the painting of the fences in the village for which no grant money was obtained as it had been agreed to spend the profits left from the previous financial year.

Once the official bank reconciliation has been received, the accounts and variances report will be completed and passed to the internal auditor for approval.

A written financial report will be given to the public at the annual meeting next month and the accounts will then be available for public scrutiny.

Decision: The non-audited accounts were approved by the Councillors and it was agreed that the Chairman would sign the papers ready for the accounts to be sent to the external auditors, once they have been passed to the satisfaction of the internal auditor.

Decision: It was agreed to set £5,000 aside in 2016/17 towards the cost of drainage on the playing fields.

12. Correspondence

12.1 RVBC

12.1.1 Parish Council Liaison Committee – update

DP and JH had attended the meeting on behalf of Waddington Parish Council.

12.1.2 Planning and Development Committee 14/4/16

12.2 LCC

12.2.1 Twitter Lane Temporary Road Closure

An order has been made to May 6th to enable patching work to take place.

12.2.2 Severe weather activity update

12.2.3 Parish & Town Councils invitation to opt into PROW

12.3 UK Cycling event on 23/4/16

The route for the Bowland Bowbearer event may effect parts of Waddington as there are three different routes that participants can cycle.

12.4 LALC

12.4.1 Minutes of RV Area Committee meeting

12.4.2 Spring Conference 14/5/16

12.5 Inquiry re Parish Records

A phone call, followed by an email had been received from Mr Keith Pinder who is trying to trace his family tree.

Action: To pass his details to Rev John Brocklehurst and Rev Sally Ratcliffe.

12.6 Response from Environment Agency

Mr Tomlin has responded to the Parish Council saying the EA will continue to monitor gravel levels at certain points in the brook annually, but they do not anticipate removing vegetation in the foreseeable future.

Action: NC & DP to complete the EA consent form.

12.7 Electoral Review form Local Government Boundary Commission

13. Borough Council Update

In future Councillor Paul Elms will attend meetings of Waddington Parish Council, while Councillor Bridget Hilton attends West Bradford Parish Council meetings.

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.